

**TOWN PLANNER & ZONING ADMINISTRATOR
TOWN OF LOVETTSVILLE**

Salary: \$48,000-\$60,000 DOQ/DOE (+) benefits. Exceptional opportunity to serve as Town Planner and Zoning Administrator for growing Loudoun County town of 1,800 residents. Responsibilities: manage every aspect of planning operations including administering the zoning ordinance; site plan and subdivision review; manage the rezoning and conditional use permit process; draft zoning ordinance amendments, elements of the comprehensive plan, and grant applications. Principal support to the Board of Zoning Appeals and Planning Commission. Requires the ability to work with land use professionals including attorneys and engineers and to perform a variety of advanced professional planning tasks. Must be able to lead multiple projects, serve as main point of contact, and be responsive to the public. Must possess strong writing, public speaking, research, and problem solving skills and have knowledge of the Code of Virginia. Requires any combination of education and experience equivalent to a Bachelor's degree in planning or related field and at least 3 years of professional zoning/planning experience. AICP desired.

Submit cover letter and resume to Town Manager, Town of Lovettsville, P.O. Box 209, Lovettsville, Virginia 20180. (540) 822-5788. First review of candidates: July 30, 2014