

Town of Lovettsville

Town Council Minutes of the September 8, 2016 Regular Meeting

Call to Order/Pledge of Allegiance

Mayor Zoldos called the regular meeting of the Lovettsville Town Council to order at 7:30 p.m. on September 8, 2016. The meeting was held at the Lovettsville Town Hall, 6 East Pennsylvania Avenue, Lovettsville, VA.

Council Members Present

- Mayor Robert Zoldos II
- Vice Mayor Tiffany Carder
- Council Member Kimberly Allar
- Council Member Jennifer Jones
- Council Member James McIntyre
- Council Member Mike Senate

Council Members Absent

- Council Member Robert Gentile

Staff Present

- Town Manager Laszlo Palko

Pledge of Allegiance

Mayor Zoldos led those present in the Pledge of Allegiance.

Closed Session

Mayor Zoldos stated there would be no closed session.

Presentations

Bryan Matraw gave a presentation on the Catoctin Holiday Art Tour. He asked the Council to include information about the tour in the weekly email newsletter and on the Town information sign. He discussed the tour and distributed information to the Council.

Comments from the Public

Mayor Zoldos called for comments from the public. There were none.

Community Presentations

A. Lovettsville Library

Councilwoman Carder reported on upcoming events at the library.

B. Lovettsville Volunteer Fire and Rescue Company

Councilwoman Jones reported on the upcoming Open House which will be held on October 9, 2016.

Town Commission and Committee Reports

A. Lovettsville Planning Commission

Chairman Frank McDonough gave updates on the Comprehensive Plan, the backlog of meeting minutes, and the public hearing for the Subdivision Ordinance.

B. Events Committee

Councilman McIntyre gave updates on the completion of tasks for the first quarter.

- a. LOVE America – Councilwoman Allar gave updates on the Patriot Day Ceremony on September 11.
- b. LOVE Summer – Councilwoman Jones said the committee has not met yet. The Council discussed conducting an after action meeting.
- c. LOVE Fall – Councilman McIntyre and Mayor Zoldos gave updates on final Oktoberfest preparations.

C. Business & Tourism Committee

Councilwoman Jones reported on the results of the first meeting.

D. Parks & Beautification Committee

Councilman Senate gave updates on the Christmas ornaments for East Broad Way and the fences along the bike trail.

E. Infrastructure, Environment & Utilities Committee

Councilwoman Jones said they will be conducting a tour of Town water/sewer facilities on September 9.

F. Information Flow Committee

Councilman Senate said the committee has not met yet.

Additions/Deletions/Modifications to the Agenda

There were no changes to the agenda.

Minutes

There were none.

Monthly Financial Report

There was no report.

Staff Reports

A. Report from the Town Engineer

The Town Engineer submitted a written report.

B. Report from the Zoning Administrator

The Zoning Administrator submitted a written report.

C. Report from the Events and Tourism Coordinator

There was no report.

D. Report from the Utility Supervisor

There was no report.

E. Report from the Town Attorney

There was no report.

F. Report from the Town Manager

Manager Palko reported on his upcoming meeting with the Lovettsville Volunteer Fire and Rescue Company regarding the Boundary Line Adjustment requirements and parking at NVRetail.

Action/Discussion Items

A. Budget Discussion

Town Manager Palko and the Council conducted a budget work session. Manager Palko noted the following:

- Housing development is nearly triple what had been forecasted; hence, the Town is getting additional revenue sooner than expected.
- Economists are expressing concerns about a possible recession over the next two years; hence, any additional revenues should be set aside in anticipation of a possible economic downturn.

Mr. Palko reviewed the status of the General Fund, Utility Fund, and Capital Fund and his recommendations for continuing to build up reserves to protect the Town against a possible recession. He then discussed increased revenue from meals taxes and availability fees; cost savings through operating efficiencies; and increased expenses, including the Miss Utility program, equipment, health care, and consultant support.

Manager Palko explained the process for a budget amendment and said this will be presented to the Council for consideration at their next meeting. He noted that no public notice is required because they are not increasing fees.

Closed Session

There was no closed session.

Information Items

There were none.

Comments from the Mayor and Town Council

Councilwoman Jones said she looks forward to working with everyone in their new roles.

Councilman Senate said this is the Town's best time of the year and that Oktoberfest is a great event.

Councilman McIntyre said he attended the Loudoun Rural Economic Development Council meeting and it was exciting to see what the group is doing.

Mayor Zoldos reported on the last Movie on the Green, Patriot Day, Oktoberfest, noise complaints at the Brew Pub, and local awards and recognition.

Adjournment

There being no further business before the Council, Mayor Zoldos adjourned the meeting at 8:43 p.m.

Respectfully submitted,



Harriet West, Town Clerk

Date Approved:

Attachments:

None