

Town of Lovettsville

Town Council Minutes of the October 8, 2014 Special Meeting

Call to Order

Mayor Robert Zoldos II called the Special Meeting of the Lovettsville Town Council to order at 7:30 p.m. on October 8, 2014 at the Lovettsville Town Hall, 6 East Pennsylvania Avenue, Lovettsville, VA.

Council Members Present

- Mayor Robert Zoldos II
- Council Member Kimberly Allar
- Council Member Tiffaney Carder
- Council Member Rodney Gray
- Council Member Jennifer Jones
- Council Member James McIntyre

Council Members Absent

- Vice Mayor Senate

Staff Present

- Project Manager Karin Fellers

Consultant Present

- Jeff Stodghill, Architect from PMA Architecture

Discussion Items

A. Town Office Needs Assessment Presentation

Jeff Stodghill, from PMA Architecture, presented the Town Office Needs Assessment Report which included the results of the needs assessment, preliminary costs for the different Town Office options considered, and possible phasing approaches for the next step. The Council discussed whether the acquisition of the property behind the existing Town Office changes their decision to relocate to another location and what the next steps might be. The Town Council determined that this is an important item that needs to include the input of the Town Manager and decided that any decisions or discussions of the next steps be tabled until the new Town Manager is on board.

B. Grease Trap Installation Incentive Options

Project Manager Fellers identified six items requiring the Town Council's input and direction before the final Fats, Oils and Grease Permit program and incentives for installation of grease traps can be finalized. The Council provided direction on all but one item which had to do with whether to charge interest for borrowed money as part of the Finance Program. The Council asked for additional information and asked staff to bring this item back for further consideration at the Town Council meeting on October 9, 2014.

Comments from the Mayor and Town Council

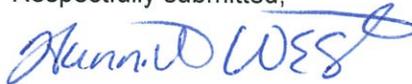
Mayor Zoldos noted the following items will be added to the agenda for the October 9, 2014 Town Council meeting:

- Appointments for the Planning Commission and the Board of Zoning Appeals.
- A request from Town Center Home Owners Association (HOA) to install new street lights on Eisentown Drive. The HOA/developer will install the street lights if the Town pays the monthly maintenance cost.

Adjournment

There being no further business before the Council, the meeting was adjourned at 9:33 p.m.

Respectfully submitted,



Harriet West, Town Clerk