

Town of Lovettsville

Town Council Minutes of the November 19, 2015 Regular Meeting

Call to Order/Pledge of Allegiance

Mayor Robert Zoldos II called the Regular Meeting of the Lovettsville Town Council to order at 7:00 p.m. on November 19, 2015 at the Lovettsville Elementary, 49 S. Loudoun Street, Lovettsville, VA.

Council Members Present

- Mayor Robert Zoldos II
- Vice Mayor Mike Senate
- Council Member Kimberly Allar
- Council Member Tiffany Carder
- Council Member Rodney Gray
- Council Member Jennifer Jones
- Council Member James McIntyre

Staff Present

- Town Manager Laszlo Palko
- Utility Supervisor Stephen Gates
- Town Clerk Harriet West

Pledge of Allegiance

Mayor Zoldos led those assembled in the Pledge of Allegiance.

Special Program in Honor of American Education Week

The Lovettsville Elementary Chorus, under the direction of Ms. Sarah Stillman, performed several songs. Mayor Zoldos thanked the students for their performance.

Special Action Item – Proclamation in Support of American Education Week

The Mayor and Council read the proclamation aloud. Mayor Zoldos then called for a motion.

- Motion:** I move to accept the American Education Week Proclamation as read.
By: Vice Mayor Senate
Second: Council Member Jones
Aye: Council Members Allar, Carder, Gray, Jones, McIntyre, and Senate
Nay: None
Abstain: None
Absent: None

Mayor Zoldos then signed the proclamation and presented it to Principal Kimberly Forcino.

Councilman McIntyre thanked the students for their performance and presented two checks from the Oktoberfest Committee to Principal Forcino for the arts program and the music program. Mayor Zoldos then announced the Council would take a brief recess while the students and their families exited the auditorium.

Presentations

There were none.

Comments from the Public

Mayor Zoldos called for comments from the public. There were none.

Community Presentations

A. Loudoun County Sheriff's Office

Deputy LoPreto said the Veterans Day Ceremony was very well done and he introduced Sargent Jeff Lockhart who is with the Western Loudoun Station.

B. Lovettsville Library

Councilman McIntyre said the Library is interested in participating in Wintertainmentfest.

Town Commission and Committee Reports

A. Lovettsville Planning Commission

Planning Commissioner Gentile reported on the 7-Eleven application and Comprehensive Plan updates.

B. Parks Committee

Vice Mayor Senate gave updates on the glockenspiel tower and clock faces.

C. We're In Committee

Councilwoman Carder gave updates on the Potomac Partnership meeting.

D. Wintertainmentfest

Mayor Zoldos said they will be adding a yule log to the event this year.

E. Light Up Lovettsville

Councilwoman Allar gave an update on the new awards and prizes. She added that Vice Mayor Senate will be driving the hay wagon.

F. Berserkle on the Squirkle

Mayor Zoldos said he is looking forward to getting the new Events Coordinator on board to begin working on this event.

G. MayFest Committee

Councilwoman Carder said she had nothing to report at this time.

Additions/Deletions/Modifications to the Agenda

There were no changes to the agenda.

Minutes

No minutes were presented.

Monthly Financial Report

A. FY 2016 First Quarter Financial Report

Treasurer Gladstone presented the Financial Report for the First Quarter of FY 2016.

Motion: I move to accept the FY 2016 First Quarter Financial Report as delivered.

By: Vice Mayor Senate

Second: Council Member Gray

Aye: Council Members Allar, Carder, Gray, Jones, McIntyre, and Senate

Nay: None

Abstain: None

Absent: None

Staff Reports

A. Report from the Utility Supervisor

Utility Supervisor Gates reviewed his written report. Manager Palko said he had filed a claim with VML (Virginia Municipal League) to cover the costs of the damage caused by the tree that fell at the plant.

B. Report from the Town Manager

Town Manager Palko noted some corrections to meeting dates in his written report. He said he hired the Events Coordinator this week and she will be starting on December 1. He has completed drafting all of the Action Plans for staff and he referenced the Town Service Portfolio contained in the Council packets. He noted he will begin tracking hours by programs and activities for budget purposes. Manager Palko thanked the Council for hiring him one year ago and said it has been a wonderful experience.

Action/Discussion Items

A. Ribbon Cutting Ceremonies for Bike Path and East Broad Way

Manager Palko presented this item. The Council is being asked to schedule ribbon cutting ceremonies for the Bike Path and East Broad Way projects. Following discussion, the Council agreed to schedule the ribbon cutting ceremony for East Broad Way on December 4, contingent on the completion of construction; otherwise, it would be scheduled next spring. The Council agreed to schedule the ribbon cutting for the Bike Path next spring.

B. Events Workshop Date

Manager Palko presented this item. The Council is being asked to schedule an events workshop now that the Events Coordinator has been hired. Following discussion, the workshop was scheduled on December 14 at 7:30 p.m.

C. Scheduling Planning Commissioner Interviews

Manager Palko presented this item. The Council is being asked to schedule interviews with three applicants for the Planning Commission vacancy. Following discussion, the interviews were scheduled on December 10 beginning at 6:00 p.m. Mayor Zoldos asked the Town Manager to notify Planning Commission Chairman McDonough when the interviews had been scheduled.

Information Items

There were none.

Comments from the Mayor and Council

Councilwoman Jones said she really enjoyed the children's performance tonight. She congratulated the Town Manager on his one-year anniversary with the Town and thanked him for the improvements he has made.

Councilwoman Carder said she really enjoys the tradition of coming to the school for American Education Week. She has two children who attend Lovettsville Elementary School and she loves how the school is involved in the community. She said the Town is in a very good place and they are glad to have had Manager Palko for the past year. She is excited to have the new Events Coordinator on board and noted that the Economic Development Coordinator has hit the ground running. She said the Town is getting stronger and better.

Vice Mayor Senate thanked Mr. Palko for being here for a year and for delivering reports that are very readable. He attended the Lovettsville Fire & Rescue Banquet and said the volunteers are proud of the work they do and the Town should support them as much as they can.

Councilman Gray said he didn't recognize the Town Manager had been here a year already.

Councilman McIntyre said "Black & Blue on the Green" football will kick off its fourth season on Friday.

Mayor Zoldos reported on the following:

- He thanked staff for their efforts with the Potomac Partnership meeting.
- He said Veterans Day was spectacular. He noted they will soon run out of pavers for the Veterans Memorial, but they can add more. He especially thanked the Lovettsville Elementary Chorus for their performance. He thanked Councilwoman Allar for coordinating the ceremony and said the honor guard was impressive.
- He thanked Councilman Gray for running the Pardon-Our-Dust meeting.
- He thanked Vice Mayor Senate for attending the Fire & Rescue Banquet.

- He thanked Councilman McIntyre, the Town Manager, and other helpers for the safety measures on Halloween.
- He said he is looking forward to "Black & Blue on the Green."
- He said they met with the representative from the glockenspiel company today to discuss their ideas.
- He noted that the 250th Anniversary of the New Jerusalem Lutheran Church was a few weeks ago and he was glad to have been able to attend their ceremony.
- He attended the Loudoun County Sheriff's Office meeting and met the new Community Policing Officer for Western Loudoun.
- He thanked Councilwoman Carder for representing the Town at the Brunswick Business Expo.
- He congratulated the Town Manager on his one-year anniversary and noted he is professionalizing many aspects of the Town government. The Mayor thanked other staff for their work over the past year and noted that the Town Manager has put together a great team.

Adjournment

There being no further business before the Council, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Harriet West", written in a cursive style.

Harriet West, Town Clerk

Date Approved: October 22, 2016

Attachments:
None