

Town of Lovettsville

Town Council Minutes of the April 23, 2015 Regular Meeting

Call to Order/Pledge of Allegiance

Mayor Robert Zoldos II called the Regular Meeting of the Lovettsville Town Council to order at 7:30 p.m. on April 23, 2015 at the Lovettsville Town Hall, 6 East Pennsylvania Avenue, Lovettsville, VA.

Council Members Present

- Mayor Robert Zoldos II
- Vice Mayor Michael Senate
- Council Member Kimberly Allar
- Council Member Tiffany Carder
- Council Member Rodney Gray (arrived at 7:42 p.m.)
- Council Member James McIntyre

Council Members Absent

- Council Member Jennifer Jones

Mayor Zoldos announced there would be no closed session.

Staff Present

- Town Manager Laszlo Palko
- Project Manager Karin Fellers
- Town Clerk Harriet West

Pledge of Allegiance

Mayor Zoldos led those assembled in the Pledge of Allegiance.

Presentations

There were none.

Comments from the Public

A. Town Manager's FY 2016 Recommended Budget

Mayor Zoldos called for comments from the public. Vice Mayor Senate read the rules for public comment.

Elaine Walker, 40 S. Berlin Pike, came forward to speak about the budget. She complimented the Town Manager on the budget presentation he gave a few weeks ago and requested that the Town provide funding for street lights on S. Berlin Pike and advertising for concerts on the Town Green.

Community Presentations

A. Loudoun County Sheriff's Office

Deputy LoPreto introduced Deputy Young, the Community Resource Officer for Ashburn. Deputy Young explained her role as a recruiter for the Sheriff's Office and requested space at Mayfest and Oktoberfest. Deputy LoPreto said that word is getting out on Facebook to call the Sheriff's Office if residents see something suspicious.

B. Lovettsville Volunteer Fire and Rescue Company

Former Mayor Elaine Walker reminded everyone that there is no open burning in Town.

There were no other community reports.

Town Commission and Committee Reports

A. Lovettsville Planning Commission

Commissioner McDonough gave an update on the April 15 meeting which included:

- The public hearing for adoption of the official zoning map. No public comments were received.

- The leadership chairs for each of the Comprehensive Plan committees have been assigned by the Chair and there will be a kick off meeting on May 6. The Council Members are invited to participate in the process.
- The Commissioners passed a measure to begin saying the Pledge of Allegiance at each meeting.
- The Commission will soon be addressing non-conforming uses on buildings and lots.

B. Parks Committee

Vice Mayor Senate gave an update on the town sign. The meeting to discuss the clock tower design will be rescheduled.

Councilwoman Allar suggested it may be time to review the draft policy for the rental of the Walker Pavilion and Town Green to simplify the process. Vice Mayor Senate agreed to have the Parks Committee review this in the near future.

C. We're In Committee

Councilwoman Carder gave an update on Small Business Breakfast scheduled for May 15 at the Game Club.

D. Volunteerfest Committee

Mayor Zoldos said Volunteerfest was a huge success and that 42 people attended. He met with the volunteer groups afterward and discussed a few minor improvements for next year.

C. Mayfest Committee

Councilwoman Carder gave updates on marketing, sponsors, vendors, and a new toddler area. She noted they have 100 vendors and 15 sponsors.

D. Memorial Day Ceremony

Councilwoman Allar said everything is in place; however, she is still looking for someone to play taps.

E. Oktoberfest Committee

Councilman McIntyre said they have the entire committee back from last year and the first meeting will be held on April 27, 2015. The emphasis this year will be working with sponsors to make them an integral part of the event.

Additions/Deletions/Modifications to the Agenda

There were no changes to the agenda.

Minutes

A. November 6, 2014 Regular Meeting

Motion: I move to approve the minutes of the November 6, 2014 Regular Meeting as amended.

By: Council Member McIntyre

Second: Council Member Gray

Aye: Council Members Allar, Carder, Gray, McIntyre, and Senate

Nay: None

Abstain: None

Absent: Council Member Jones

B. November 13, 2014 Special Meeting

Motion: I move to approve the minutes of the November 13, 2014 Special Meeting as amended.

By: Vice Mayor Senate

Second: Council Member McIntyre

Aye: Council Members Allar, Carder, Gray, McIntyre, and Senate

Nay: None

Abstain: None

Absent: Council Member Jones

Monthly Financial Report

There was no report.

Staff Reports

A. Report from the Project Manager

Project Manager Fellers gave an update on the East Broad Way project and noted that road work will begin in early May. The Council agreed to schedule a ground-breaking ceremony for the project on Thursday, April 30 at 7:00 p.m.

B. Report from the Zoning Administrator

There was no report.

A. Report from the Utility Supervisor

Stephen Gates reported on the following:

- Upgrades to the SCADA system.
- Violations at the waste water treatment plant related to weather and inefficiencies in the system.
- A crack in one of the legs of the elevated tank has been repaired and inspected and the tank will be going back on line in a week.
- The Town's water won the Virginia Rural Water Association's "Annual Water Taste Contest."

C. Report from the Town Attorney

There was no report.

D. Report from the Town Manager

Manager Palko gave updates on Mayfest, Movies on the Green, the email migration, the audit report presentation, the Town Manager's work plan update, and the migration to a new website.

Action/Discussion Items

A. Sprint Conditional Use Permit Extension

Project Manager Fellers presented this item. The Council is being asked to provide for an extension pursuant to Condition # 10 of the conditional use permit authorizing installation of wireless communication equipment on the Town's water tank at 14A Quarter Branch Road.

Motion: I move to extend the date for installation of wireless communication equipment at 14A Quarter Branch Road to May 31, 2015 in order to authorize installation of a microwave dish in accordance with the conditional use permit (LVCU 2012-0004) originally approved by the Town Council on December 8, 2012.

By: Council Member Gray

Second: Council Member McIntyre

Aye: Council Members Allar, Carder, Gray, McIntyre, and Senate

Nay: None

Abstain: None

Absent: Council Member Jones

B. Game Club Carnival Approval

Manager Palko presented this item. The Council is being asked to consider an annual request by the Lovettsville Game Protective Association to allow the group to disassemble and remove their carnival equipment during the overnight hours following the last day of the carnival. This year, the event will take place between June 23 and June 27. The Town Manager recommended approval of the request with conditions similar to those imposed on last year's event, with two minor additions:

- Condition #3 – Specify that the Loudoun County Emergency Communications Center (911) should be notified immediately if an incident should occur.
- Condition #8 – Specify that 30-days advance notice be given to adjacent property owners.

Motion: I move to allow the Lovettsville Game Protective Association to host their annual carnival the week of June 23rd through June 27th and permit their amusement ride provider to disassemble their equipment during the overnight hours immediately following the last day of the carnival so long as they abide by the conditions as established by the Town of Lovettsville in the attached draft letter, as amended.

By: Vice Mayor Senate

Second: Council Member Gray

Aye: Council Members Allar, Carder, Gray, McIntyre, and Senate

Nay: None

Abstain: None

Absent: Council Member Jones

Information Items

There were none.

Comments from the Mayor and Town Council

Councilwoman Carder said The Immortals would like to perform at the Pavilion on a Saturday in July.

Councilman McIntyre said that he was back from his trip to South Africa to visit his daughter and the Town Manager was getting him up to speed on the budgets.

Mayor Zoldos reported on the following:

- The Planning Commission's decision to include the Pledge of Allegiance at their meetings and the Comprehensive Plan update process.
- He is very proud that the Town has the tastiest water.
- Two new businesses have opened in Town – Lovettsville Style & Shave and House Paws.
- Baseball Opening Day went very well.
- Volunteerfest and the Arbor Day Ceremony went well.
- Upcoming events include the PTO Silent Auction, Mayfest, Movies on the Green, and the Leesburg Town' Council's tribute to his father's service on the Town Council on April 28.

Closed Session

There was no closed session.

Adjournment

There being no further business before the Council, the meeting was adjourned at 8:23 p.m.

Respectfully submitted,



Harriet West, Town Clerk

Date Approved: January 14, 2016

Attachments:

None