

Town of Lovettsville

Town Council Minutes of the July 16, 2015 Regular Meeting

Call to Order/Pledge of Allegiance

Mayor Robert Zoldos II called the Regular Meeting of the Lovettsville Town Council to order at 7:30 p.m. on July 15, 2015 at the Lovettsville Town Hall, 6 East Pennsylvania Avenue, Lovettsville, VA.

Council Members Present

- Mayor Robert Zoldos II
- Vice Mayor Michael Senate
- Council Member Tiffany Carder
- Council Member Rodney Gray
- Council Member Jennifer Jones
- Council Member James McIntyre

Council Members Absent

- Council Member Kimberly Allar

Staff Present

- Town Manager Laszlo Palko
- Town Clerk Harriet West
- Project Manger Karin Fellers
- Consultant Samuel Finz

Pledge of Allegiance

Mayor Zoldos led those assembled in the Pledge of Allegiance.

Presentations

There were none.

Comments from the Public

Mayor Zoldos called for comments from the public. Vice Mayor Mike Senate read the rules for public comment.

Elaine Walker, 40 S. Berlin Pike, addressed Mayor Zoldos and the members of the Council. She stated, "Before I start my remarks tonight, I would certainly like to address Laszlo, our Town Manager, and let you know that our thoughts and prayers are with you and your family, and we just pray that the baby will be able to come home, and have a great little life." Mrs. Walker then stated, "I'm here this evening to talk to you about the Community Center. People have asked what's going on with the Community Center. I don't know, but, at one of our Planning Commission meetings Josh mentioned that the two rooms that we had asked for have been taken off the plan. I would like to ask if the Council could go on record, asking and pleading for those two rooms to be put back on the building, put back into the construction. There are a lot of seniors in this community. And, I've had people to say, 'I don't come, because it's too full, or there's just not enough space.' So, it would be awfully nice for the Council to go on record, and officially asking again and again for those rooms to be put back on. It would also be good if we could have some community input on the building. When the park plan was acquired in '04, there was lots of public input about what we wanted to see in the park. I don't know what's going on with the park, either, it's been such a long time when we had our parks meeting committee appointed, and we always know what was planned for the park – and now I hear that some of that has been taken away. So please, if we could plead with the County to find the money – this is the beginning of their fiscal year – to please put those two rooms back in the Center. And, I would hate to think that this is retaliation for what happened when we were trying to save the building. That just isn't fair. So, that is not going to happen, the building will

not be saved, it will be razed, and we just need to look ahead with the new building and try to have some input on what we can see there. Thank you."

Mayor Zoldos stated he would be happy to bring the issue back up with the Town's representative to the Board of Supervisors.

Mayor Zoldos noted that no one else had signed up to speak and asked if anyone in attendance would like to speak.

Councilwoman Jones stated that she has been to several senior luncheons and noted that they are wonderful and that the citizens who attend do appreciate them and enjoy being together. She said they are packed now at these luncheons and it would be great if they could have a bigger space and hopefully do more senior activities. She said that those two rooms, and the pool house, need to be "pushed," and stated her willingness to help with this issue.

There was no further public comment.

Community Presentations

A. Loudoun County Sheriff's Office

Deputy LoPreto stated that there was another incident, involving the dispatch system, at 2 South Church Street, Apartment A and 2 Church Street.

Robert Burka, Lovettsville Volunteer Fire and Rescue Chief, then spoke. He explained a recent incident in which the department was dispatched to 2 Church Street (Andy's Restaurant); however, there was no emergency situation there. After backtracking, the department finally found the incident at 2 South Church Street, Apartment A. Mr. Burka explained that the dispatch system doesn't recognize a letter at the end of a house number; however, there are several residences in Town which are designated by a letter at the end of the street address. Mr. Burka noted that a delay of even 1-2 minutes can have a significant impact on outcome. It was noted that the County has been working on upgrading the CAD system for the past two years; however, it is uncertain how long it will take before the system recognizes alphabetic suffixes. Mr. Burka noted that, at one time, consideration was being given to changing the house numbers on Church Street and other smaller streets in Town, in an effort to address this issue; however, nothing further has been heard regarding this. It was also reported that addresses are assigned according to the access point for the house.

Town Manager Palko reported on a proposal to rename the street which makes up the Town Square. He stated that if this is done, Andy's Restaurant would then have a Town Square address, rather than a Church Street address. This should help to avoid some confusion.

Mayor Zoldos said he is struggling with the County's inability to handle this. Deputy LoPreto noted that, even if the caller provides the right address, the system automatically pins the location as 2 South Church Street, which is Andy's. Deputy LoPreto also reported that the new dispatch center should be in service in November 2015. The new CAD system will be implemented in the second quarter of 2016 but he has been told that the new system will not recognize alpha characters either. Deputy LoPreto suggested that the Town should investigate implementation of a new numbering system in which alpha characters (such as Apartment A) are not used. He also noted that getting everybody on-board with this change should start now.

Mayor Zoldos voiced his concern and dismay that the County dispatch system cannot voice to responders the correct address, including alpha characters. Additionally, Mr. Zoldos stated that the CAD is a tool and the County should be able to do better. In the meantime, Mayor Zoldos stated, the Town will need to make some changes. Mr. Burka noted that, even with the use of more modern mapping tools, the dispatch system will still pin a call to the numerical location on a map.

Deputy LoPreto noted that first responders who are familiar with the area will not have difficulties with this issue; however, those who are not as familiar with the area may. Discussion ensued regarding what role, if any, VDOT plays in this issue. It was determined that the Town and the County are the deciding voices

in providing solutions to this problem. It was noted that the designation of the new street (Town Square) will help to alleviate some problems. Various areas located on Berlin Turnpike, which also present difficulties with the CAD system, were discussed. Mayor Zoldos thanked Deputy LoPreto and Mr. Burko for their presentation.

B. Lovettsville Volunteer Fire and Rescue Company

Mr. Mike Deli provided an update on the following:

- There have been 300 fire calls and 381 EMS calls so far for the year.
- The Open House will be at the end of Fire Prevention Week, on October 11. Details of the event are still being pulled together and the hope is that the event will be as large as last year's, with support from the County and various other organizations
- They are still holding weekly bingo on Saturday evenings, with doors opening at 4:30 p.m. and games beginning at 7:00 p.m.

He stated that they have been working for years on a plan for building renovation and they are asking the County for financial assistance. Based on these discussions with the County, they have agreed to let the County come in and build them a new, 50-year building, rather than renovate the existing building. This project is still in its beginning stages and there is no definite timeline at this point. It will entail some temporary trailers being brought in, including one to be used as a bunkroom, which will house up to eight people. It was noted that those temporary trailers should be in place sometime during the summer. Mr. Deli noted that they are very excited about what this means for the company and for the community. He noted that November will mark the beginning of the company's 50th year in service. Plans are being made to celebrate at local events throughout the year.

Lovettsville Community Center

There was no report.

C. Lovettsville Library

Councilman McIntyre reported that the summer reading program is ongoing.

Town Commission and Committee Reports

A. Lovettsville Planning Commission

Chairman McDonough noted that, going forward, either he or the Vice-Chairman of the Planning Commission will be providing these reports. Mr. McDonough gave updates on the Comprehensive Plan review and proposed modifications to the Zoning Ordinance. He also reported that he and the Town Planner will be attending the American Planning Association Virginia Conference in Norfolk later this month.

B. Parks Committee

Vice Mayor Senate reported on the Town Information Sign, the dedication of the Community Garden, and preliminary designs for clock faces for the clock tower.

C. We're In Committee

Councilwoman Carder reported on the recent business mixer and the upcoming We're In meeting.

D. Oktoberfest Committee

Councilman McIntyre gave updates on the new posters and the possible addition of a 5K race to be held on Saturday morning during Oktoberfest. Additionally, a beer tasting committee will go out in early August to choose the beers to be served at the event.

Councilman McIntyre also reported on the Movies on the Green, noting that they have had a great turnout, and that the committee is working on a replacement for Cinderella.

Additions/Deletions/Modifications to the Agenda

Mayor Zoldos requested the addition of Item "I," regarding Town Manager coverage, and Item "J," for discussion of funding for Wild on the Green. He also noted that a closed session will not be held.

Minutes

A. November 20, 2014 Regular Meeting

Motion: I move to accept the minutes of the November 20, 2014 Regular Meeting as presented.

By: Council Member McIntyre

Second: Council Member Jones

Aye: Council Members Carder, Gray, Jones, McIntyre, and Senate

Nay: None

Abstain: None

Absent: Council Member Allar

Monthly Financial Report

There was no report.

Staff Reports

A. Report from the Project Manager

Project Manager Fellers provided an update on bike path, reporting that she attended a pre-construction meeting with VDOT on Tuesday. A&M Concrete Corporation will be the contractor for the construction of the bike path. Work should begin soon, with July 27 being the first day contractors may be out in the field; however, placement of stakes may begin sooner. The testing of water valves will start in early August, in order to ensure that the valves can be closed when construction begins; this may cause a slight interruption to water service.

In addition, some of the work may be conducted at night in order to minimize the loss of water for 6-8 hours during the day. This may conflict with the Town's noise ordinance and Town Council action to allow for this may be needed. Discussion ensued regarding how this should be handled, with Mayor Zoldos stating that a motion would be required, as is done for the Game Club carnival. Additionally, guidelines for allowable levels of noise would be needed. Ms. Fellers noted that it may not be possible to impose too many guidelines, and that, alternatively, the work may be done during the daytime hours, with loss of water service to residents on Berlin Pike for most of the day during this phase of construction.

Project Manager Fellers further reported that the curb and gutter work, and the storm water work, will require a one-lane shut down on Berlin Pike. This will go through the rest of the summer and into the fall. The waterline work will be done first, followed by storm installation, curb and gutter, grading, and then installation of the trail.

Following discussion regarding the variable impacts on residents, as well as the availability of staff to assist residents, the Council agreed to have the work done during the day. Council Member McIntyre asked to ensure that the Berlin Turnpike remains open during the Oktoberfest event. Project Manager Fellers stated that she has informed both VDOT and the contractor of this. She reiterated that she will be sending a letter to all affected residents, noting that the feedback she received during this evening's discussion was helpful and will assist her in revising the letter.

B. Report from the Zoning Administrator

Zoning Administrator Bateman referenced his staff report. There were no questions from the Council.

C. Report from the Utility Supervisor

There was no report.

D. Report from the Town Attorney

There was no report.

E. Report from the Town Manager

Town Manager Palko provided an update on the birth of his daughter and thanked everyone for their support during a stressful time. He reported that the Town has been receiving a Building America bond subsidy since the 2009 implementation of the federal stimulus package and that this has helped to partially reduce some of the Town's loan burden for construction on Broad Way. Due to sequestration,

that program will end, therefore the Town will pay an additional \$1,200/year on the East Broad Way loan. A possible way to cover this extra expense was provided by the Town Manager, who noted that he will do further work with the budget in regards to this issue. Town Manager Palko addressed the loss of water pressure last night, noting that Utility Staff were able to correct the problem; the contractor will be out tomorrow to evaluate, as the issue should have already been addressed. Project Manager Fellers further explained that this is a programming issue, and that the equipment has been placed in "safe" mode, in order to eliminate the possibility of another problem. Town Manager Palko reported that the movie for August will be either Maleficent or Enchanted, with the final decision being up to the Council and the Lions Club.

Action/Discussion Items

A. Refinancing of I&I Bond

Town Manager Palko presented this item, explaining that this plan is similar to how the Module 3 debt was handled. Because this is a small loan the total dollar savings are smaller; however, they are still significant. The total savings, after up-front costs are paid, and over time, will total approximately \$14,000. Town Manager Palko stated that it is worth the Town taking action at this point and trying to lock in this rate. The lower interest rate is available to the Town through September 1, 2015.

Motion: I move that the Town Manager proceed with refinancing the 2009 VRA Loan for I&I work to take advantage of reduced interest rates from VRA. -
By: Vice Mayor Senate
Second: Council Member McIntyre
Aye: Council Members Carder, Gray, Jones, McIntyre, and Senate
Nay: None
Abstain: None
Absent: Council Member Allar

B. Wellhead Protection Grant Contract

Project Manager Fellers presented this item, explaining that the grant requested in connection to this project has been awarded to the Town, with no matching required. The Council is being asked to authorize the Mayor to sign the consent letter.

Motion: I move that the Town Council authorize the Mayor or the Town Manager to sign Contract Number 1500063-103-03, Grant Award Number 99358314, Federal Grant Number CFEA66.468, for a total Grant Award of \$24,000.00, to carry out Project Tasks 1-6, in accordance with the Town's submitted request for applications for 2015 Wellhead Protections Implementation Projects, and approve and authorize the Mayor or Town Manager to sign the proposal to develop wellhead protection plan enhancements for the Town of Lovettsville, Virginia. From TetraTech, dated June 23, 2015.
By: Council Member Jones
Aye: Council Members Carder, Gray, Jones, McIntyre, and Senate
Nay: None
Abstain: None
Absent: Council Member Allar

C. Authorize Contractor Selection for Drainage Improvements at E. Broadway and Berlin Pike

Project Manager Fellers explained that this is another grant obtained through the National Fish and Wildlife Service. Ms. Fellers noted that she has been trying to quickly put this out for bid, so work can be done while inspectors are already on-site; it will be advertised tomorrow. Approval will be required prior to the next Town Council meeting. Bids will be opened on August 13; therefore, the Council is being asked to authorize the Mayor and/or Town Manager to sign any needed contract paperwork which is presented before the Council meets again.

Project Manager Fellers explained that she has revised her staff report to reflect the need for the funding in order to move forward with this project. She also explained that either a bid under budget will be locked-in, which allows for extra funding for contingencies, or, if the bid is over-budget, portions of the

project will be pulled and then completed during subsequent phases of the project. Another grant request will be placed this fall, in order to cover costs of further phases. She further stated that any work done will be done within budget, but that this would be handled administratively. It was also noted that the top priority, at this time, is the junction box, as the Berlin Turnpike is eroding in that area. Project Manager Fellers explained that the amount of Town funding for this project is \$40,000, of which \$20,000 has been spent thus far. The total cost of the project is \$137,000, including \$10,000 for contingencies.

Motion: I move that the Town Council authorize Staff to issue Notice of Award for the project and authorize the Mayor or Town Manager to sign the necessary paperwork to issue Notice to Proceed once in a form acceptable to the Town Attorney, if the Drainage Improvements Project is within budget with \$10,000 still available for contingency and the engineer gives a positive recommendation.

By: Council Member Gray

Aye: Council Members Carder, Gray, Jones, McIntyre, and Senate

Nay: None

Abstain: None

Absent: Council Member Allar

D. Reappointment of Planning Commission Member

Town Manager Palko presented this item, explaining that Nathaniel Fontaine's term on the Planning Commission expired on June 30, and the Council is being asked to reappoint him to a full four year term. Mr. Fontaine has served for three months in this position.

Motion: I move to appoint Nate Fontaine to a new, four year term, on the Town's Planning Commission to expire on June 30, 2019.

By: Council Member Carder

Aye: Council Members Carder, Gray, Jones, McIntyre, and Senate

Nay: None

Abstain: None

Absent: Council Member Allar

E. Tree Advisory Board Appointments

Mayor Zoldos explained that there are four openings on the Tree Advisory Board, and there are four applicants. Mr. Zoldos further explained that the process for filling these vacancies is that he appoints members to the Tree Advisory Board, and the Town Council confirms the appointments. Mayor Zoldos stated that he has already appointed Betty Hedges, Hugh Whitehead, Timothy Bowers and Elizabeth Barbee. He further explained that he is now asking for a motion of appointment from the Town Council. It was noted that this is the first time this has been done in this manner, and that this change was affected in order to make the process more efficient.

Motion: I move to confirm the appointments of Betty Hedges, Hugh Whitehead, Timothy Bowers, and Elizabeth Barbee to serve on the Town of Lovettsville Tree Advisory Board, the term of such appointments to begin on July 10, 2015 and end on June 30, 2019.

By: Council Member McIntyre

Aye: Council Members Carder, Gray, Jones, McIntyre, and Senate

Nay: None

Abstain: None

Absent: Council Member Allar

F. FY 2016 Meeting Schedule

Town Manager Palko presented the updated calendar, explaining that the new schedule includes changes discussed a few weeks ago, and noting that the only change he made was to cancel next Thursday's Town Council meeting and to include a Town Council meeting on August 6. There was brief discussion of the cancellation of the meeting to be held next Thursday, July 26, with it being noted that any business slated for that meeting will be conducted at the August 6 meeting.

Motion: I move that the Town adopt the modified Fiscal Year 2016 Meeting Schedule.
By: Vice Mayor Senate
Aye: Council Members Carder, Gray, Jones, McIntyre, and Senate
Nay: None
Abstain: None
Absent: Council Member Allar

G. FY 16 Economic Development Roadmap Presentation

Town Manager Palko noted that, based upon discussions held during the budget session, it became clear that economic development and growth are critical to the Town. This issue was also discussed at the Council's retreat; therefore, economic development has been made a priority for the coming years. To that end, the decision was made to hire an Economic Development Coordinator, and to engage a consulting firm in order to conduct a market study. Mr. Palko explained that these steps will assist in answering some of the key questions brought up during the budget work sessions. Town Manager Palko further explained that it was decided to keep Samuel Finz on board as a consultant in order to provide support for the Town for special projects, following Mr. Palko's assumption of the role of Town Manager. Mr. Palko noted that the development of this Roadmap is a really important project, which will benefit from Mr. Finz's broad experience in the area of economic development, gained in various jurisdictions where he has served. Mr. Finz will serve as the Town's Economic Development Advisor. This position is different from the Economic Development Coordinator, who will "take over the reins" and implement programs. Included in the Roadmap is the plan to hire an Economic Development Coordinator in the fall, and development of an action plan for that position prior to it being filled. Town Manager Palko stated that the goal for FY2016 is to conduct a planning process, which is in-line with the work of the Planning Commission, and which will provide an Economic Development Roadmap going forward. Basic deliverables, delineated in the discussion section of the memorandum included in Council Members' packets, were noted, with Town Manager Palko stating that members of Town government and Staff will work together to build this economic development strategy. Manager Palko reviewed the program timeline, roles and responsibilities, and the revenue analysis for commercial growth versus residential growth.

Mr. Palko noted the Mayor's statement that this is a transitional year for the Town and explained that the focus will be to move forward with this plan.

Mr. Finz then provided information on the Financial Analysis portion of the presentation, explaining how the conclusions in the analysis were reached and how the Roadmap was devised. It was noted that data from fiscal year 2015 was used as a baseline for fiscal year 2016, in the preparation of this analysis. Revenue sources, including both residential and non-residential (commercial, industrial, office, etc.), were presented, with Mr. Finz noting the disparity between the percentages of residential and non-residential revenue. He stated that residential properties in Lovettsville presently provide four times the revenue of non-residential properties. Mr. Finz explained that the Town needs to determine what it wants to accomplish in terms of trying to attract more commercial, so the tax base may be increased. Mr. Finz also stated that a non-residential unit, in the Town of Lovettsville, is valued at \$100,000.00 more than a residential unit. Mr. Finz explained how he devised the formulas used in the preparation of his analysis. He discussed various types of commercial uses in the neighboring town of Purcellville, with an eye toward determining which types of uses could help the Town to achieve its economic growth goals. Mr. Finz stated that various studies have shown that it is more costly to support residential development than non-residential development, and that, conversely, commercial development pays more into the tax base than residential development. He also noted that the right balance between these two types of development needs to be found. Mr. Finz further explained that, in this plan, he tried to find the best avenues to use in order to work with various entities in planning for and attracting the most beneficial types of development to Lovettsville.

Town Manager Palko noted that Mr. Finz's analysis deals only with real estate; however, there are other revenue sources, such as the BPOL and the meals tax. Mr. Palko also explained that entities which sell to consumers from outside the Town are excellent sources of revenue, as well.

Mr. Finz provided information on the return, in terms of commercial revenue, on infrastructure improvements, and asked what officials of the Town may want to do to attract commercial entities. Mr. Finz explained that the Economic Development Roadmap was the plan devised in order to move forward on these issues. He reviewed the key elements of the plan, which include:

1. Briefing the Town Council and other governmental bodies and working with the Planning Commission and the Economic Development Committee of the Planning Commission to review the Comprehensive Plan for any useful additions.
2. Reviewing the Comprehensive Plan and any other planning policies which currently exist and looking at all sites in the Town which present the potential for economic development.
3. Determining what types of development the Town would like to attract.
4. Determining the Council's vision for the Town going forward.
5. Developing an action plan, which would provide the steps for implementing the economic development plan, and which would be overseen by the Economic Development Coordinator.
6. Conducting a small business analysis.
7. Conducting a market study and developing an implementation plan, which would include the development of incentive programs.

Mr. Finz noted that this is a very comprehensive program which would be developed over approximately the next ten months, and which will require that a determination be made regarding the economic development plans which would be best for Lovettsville. Mr. Finz then turned to the Roles and Responsibilities portion of the plan, which, he stated, is all-inclusive – every entity in the Town will be involved and will provide input. The roles for each group were identified, and are included in the information in the Council Members' packets. Mr. Finz and Mr. Palko worked closely with the Planning Commission in providing descriptions for those roles.

Town Manager Palko elaborated upon the steps and roles for this plan, noting that the majority of the work of overseeing its implementation will be done by the Economic Development Coordinator in conjunction with the consulting firm. Mr. Palko also noted that the market study will be important in providing information regarding the niches which could present themselves here. It was noted that the desired outcomes are: to ensure the success of both Phases I and II; to determine a strategy for the Engle property; to determine how to maintain our traditional "old town" atmosphere, and not allow the Broadway area of Town to dissipate in light of the creation of the new Town Center; and, what tools and incentives the Town, the State, and the private can sector provide toward this effort. Town Manager Palko stated that submission of a finalized Economic Development Strategy to the Town Council for approval by the end of the next fiscal year is the goal. There were no questions for either Town Manager Palko or Mr. Finz.

Mayor Zoldos thanked them for their presentation and thanked Mr. Finz for remaining as an advisor. Mayor Zoldos then stated that the Council is being asked, at this point, to determine if they support going forward with this plan.

Motion: I move that the Town Manager proceed with the recommended Economic Development Road-Map for FY 2016.

By: Council Member Jones

Second: Council Member Carder

Councilwoman Jones stated that she is excited about implementing this program, which she finds impressive. Mayor Zoldos stated that Council understands the urgency in planning for future changes, and that this Roadmap allows the Town to get in front of changes and be prepared for them before they occur. Planning Commission Chair McDonough noted that this presentation was made to the Planning Commission at its meeting last evening, and was very well received and generated very robust discussion.

Aye: Council Members Carder, Gray, Jones, McIntyre, and Senate

Nay: None

Abstain: None

Absent: Council Member Allar

H. Retreat Priorities for Approval – Updated Based on FY 16 Budget

Town Manager Palko presented this item, noting that these priorities were discussed earlier in the year, and that the memorandum presented to Council this evening contains a streamlined listing. Tasks to be undertaken in the implementation of each priority are included. Mr. Palko noted that it may not be possible to cover all of these items during the retreat, but that this plan provides guidance. Further, Mr. Palko stated, this provides a vehicle for review of how well the Town did in meeting these priorities/goals.

Motion: I move that the Town Manager implement the updated FY 2016 retreat priority tasks and timeline for implementation as delineated in the attached FY 2016 Lovettsville Mayor and Town Council Priorities document and the attached FY 2016 Priority Implementation Calendar power-point.

By: Council Member McIntyre

Aye: Council Members Carder, Gray, Jones, McIntyre, and Senate

Nay: None

Abstain: None

Absent: Council Member Allar

I. Town Manager Coverage

Mayor Zoldos spoke of events in Town Manager Palko's life, at present, which necessitate his absence from the Town Office, as well as the need for consistency in the provision of service. To this end, Mayor Zoldos is asking for Council confirmation of his appointment of Samuel Finz as the Assistant Town Manager for the rest of the month of July 2015.

Motion: I move that the Town Council confirm Sam Finz at the Assistant Town Manager for the rest of July 2015.

By: Council Member McIntyre

Aye: Council Members Carder, Gray, Jones, McIntyre, and Senate

Nay: None

Abstain: None

Absent: Council Member Allar

J. Funding for Wild on the Green

Mayor Zoldos explained that this event will be held on August 23 and that Councilwoman Allar is requesting \$300-\$400 for food and beverages and for a donation to the Lion's Club. He noted that the request is being made at this time in order to offer assurances to the Lion's Club that there will be funding. Town Manager Palko explained that, in addition to the \$200 already budgeted for this event, there is \$1,000 in an events contingency fund, which would allow the Council leeway in determining the amount of funding it wishes to provide. Mr. Palko further explained that, in any instance of over-budgeting for an event, the overage goes back into this contingency fund. In response to a question from Mayor Zoldos, Council Member Carder clarified that the \$200 currently budgeted is to cover the cost of the food. An additional \$100 is being requested for the donation to the Lion's Club, and another \$100 would be used as a "cushion" to ensure that enough money exists to cover expenses.

Motion: I move to transfer \$200 from the events contingency line item in the budget for funding Wild on the Green. Whatever is not used is transferred back into the events budget.

By: Council Member Carder

Second: Council Member Jones

Mayor Zoldos asked Councilwoman Carder if she could amend her motion to reflect that any funds from the events contingency fund which are not used will be returned to that fund. Councilwoman Carder amended her motion; the amendment was accepted by Council Member Jones. Council Member McIntyre stated his understanding that it had been decided to not participate in this event this year. Councilwoman Carder explained that Councilwoman Allar wants the event to go on, as the

groundwork had already been put in place, and that the main concern was carrying this to the finish line. It was also noted that concern exists this year regarding who will do the shopping for the food and the prep work; Council Member Carder reported that Yvonne Smith, of the Lion's Club, will handle these items. Additionally, Planning Commission Chairman McDonough noted, two volunteers from the Planning Commission will assist, as needed.

Town Manager Palko asked that Council review the budget regarding other events prior to action on this motion, to ensure that it is comfortable with using money from the contingency fund. Mr. Palko stated that he is hesitant to withdraw too large a sum from the fund. Mayor Zoldos noted that having that information would help Council to feel more comfortable with approving the use of the funds. There was also discussion of funding provided, in a larger amount, for a previous event. Town Manager Palko explained that now budget line items exist for various requests, and that this request is for more than was originally budgeted. Mayor Zoldos further clarified that, for the earlier event in question, there was no budget line item, but for this event there was, and the request is being made to increase the budgeted amount. Mayor Zoldos asked that the \$300 being requested for this event this year be made to work, and noted that funding is needed primarily for "disposables," such as food; also, providing this food should be first-come, first-served, as it was last year. Discussion ensued regarding the proper wording for the amended motion.

Councilwoman Carder amended her motion to transfer \$100 from the events contingency fund. Councilwoman Jones, the second to the motion, accepted this amendment

Aye: Council Members Carder, Gray, Jones, and Senate
Nay: Council Member McIntyre
Abstain: None
Absent: Council Member Allar

Information Items

Mayor Zoldos explained that the only Information Item this evening has to do with renaming Berlin Pike. He noted that Zoning Administrator Bateman is working on this issue and will bring this forward to the Council at a future meeting.

Comments from the Mayor and Town Council

Councilwoman Jones congratulated Town Manager Palko on the birth of his baby. She also thanked Mr. Finz for agreeing to fill in for Mr. Palko.

Councilwoman Carder reported that the We're In Committee entered a float in the July 3 parade and she thanked her husband for his assistance with this. She also reminded everyone about the concert to be held on July 25 at 7:00 p.m.

Vice Mayor Senate noted that he is really excited about the installation of the new sign. He said the Town is doing really well and that he loved the parade. He commended Town Manager Palko for his speech at the ceremony for Tony Porta.

Councilman Gray congratulated Town Manager Palko on the birth of his baby and offered prayers that everyone arrives home safe and healthy. He also referenced the parade, noting that "it was excellent."

Councilman McIntyre reported that the flags will be taken down on Monday, weather permitting. He also reported that the Lovettsville Dolphins, who are currently undefeated, will hold their last home meet of the season on Saturday. He noted that a new Facebook page has been started for the Movies on the Green and that Stephanie Wolf is the coordinator.

Mayor Zoldos wished a happy birthday to Councilman McIntyre and extended his congratulations to Town Manager Palko on the birth of his daughter, noting that everyone is in his prayers. Additionally, Mayor Zoldos reported on the following:

- He thanked all of the volunteers who installed the flags for the July 3 parade and noted that about 300 people watched the fireworks from the Town Green. He said it would be nice to try to provide music

set to the fireworks next year. He added that he received two e-mails expressing concern about two vehicles in the parade flying the confederate battle flag. He spoke to both people who were concerned and noted the worst thing would be to make a big deal out of it. They both agreed with this.

- He is "super excited" about the Town Sign and thanked the Park Committee for getting that done.
- He thanked Councilman McIntyre and his assistant for the "pre-game show" for the Movie on the Green.
- The World Police Fire Games event has ended. The Town loaned its public address system for this event, and as a thank you, their medal podiums are being donated to the Town and will be available for the Oktoberfest event.
- He thanked everyone who participated in Tony Porta's move and said the Town has received many positive comments. He thanked Town Manager Palko for speaking at the event.
- The burial for his father conflicts with the dedication ceremony for the Community Gardens and the ribbon cutting for Lovettsville Style and Shave. He thanked Vice Mayor Senate for attending these events.
- He thanked Mr. Finz for coming back to serve on an interim basis.

Closed Session

There was no closed session.

Adjournment

There being no further business before the Council, the meeting was adjourned at 10:12PM

Respectfully submitted,



Harriet West, Town Clerk

Date Approved: April 28, 2016

Attachments:

None