



P.O. Box 209 | 6 East Pennsylvania Avenue  
 Lovettsville, VA 20180  
 (540) 822-5788

# Site Plan Application

Preliminary       Final       Preliminary/Final

Fee: \$1,000 plus \$50 for each additional acre

### CONTACT INFORMATION:

**Property Owner's Name:** \_\_\_\_\_

Address (Mailing): \_\_\_\_\_ E-Mail: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: Work \_\_\_\_\_ Mobile \_\_\_\_\_ Fax \_\_\_\_\_

**Owner's Representative (If Applicable):** \_\_\_\_\_

Address (Mailing) \_\_\_\_\_ E-Mail: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: Work \_\_\_\_\_ Mobile \_\_\_\_\_ Fax \_\_\_\_\_

### SITE INFORMATION:

Project name/use: \_\_\_\_\_ Total Acres: \_\_\_\_\_

Physical address: \_\_\_\_\_ Total number of proposed structures: \_\_\_\_\_

Is the construction:  Commercial     Residential     Mixed    Is a wavier being requested for this plan:  Yes     No

If yes, what requirement is requested to be waived? \_\_\_\_\_

Is any portion of the parcel within the 100 flood plain?       Yes     No

Has a Construction Plan been approved related to this Site Plan?       Yes     No

Has a Subdivision Plat been recorded related to this Site Plan?       Yes     No

Is public street construction required for site access?       Yes     No

I hereby certify that I am the property owner and this application in all its parts, including the accompanying development plan proposal, is complete, correct and in compliance with the applicable Town of Lovettsville Ordinances, to the best of my knowledge. I acknowledge responsibility for all engineering, legal, zoning and planning review fees incurred by the Town in connection with the review of this application, and all outstanding debts owed to the Town of Lovettsville and Loudoun County have been paid prior to filing this application.

**Signature of Property Owner(s)**                      **Printed Name of Property Owner(s)**                      **Date**

(Attach sheet for additional Property Owners with their printed name(s) and date.)

### -----Office Use Only-----

Date Received \_\_\_\_\_ Application Complete \_\_\_\_\_ Application Fee Paid \_\_\_\_\_

Loudoun County Personal Property Taxes Paid \_\_\_\_\_ All Taxes & Fees Owed to Town Have Been Paid (Including Auto Decal) \_\_\_\_\_