



**SCHEDULE OF FEES – FY 2019 APPROVED BUDGET**

ADOPTED JUNE 14, 2018

**GENERAL FUND:**

- Real Estate Tax: \$0.19.5/\$100 assessment (Elderly/Disabled Real Estate Tax discount is 100% for qualifying residents)
- Meals Tax: 3.0% on gross receipts
- Cigarette Tax: \$0.40 per pack
- Transient Occupancy Tax: 5% of gross receipts
- Vehicle License Tax: \$25.00 per car/truck 16.00 per motorcycle (no change)

**Business License:**

Type	Fee/Tax
All Businesses Except Contractors	Fee of \$30.00 for gross receipts up to \$20,000.00 and a Tax of \$0.17/\$100 for gross receipts over \$20,000.00
In-Town Contractors	Fee of \$30.00 for gross receipts up to \$20,000.00 and a Tax of \$0.16/\$100 for gross receipts over \$20,000.00
Out-of-Town Contractors	No charge for work valued under \$25,000.00 annually; Fee of \$30.00 plus a Tax of \$0.16/\$100 for gross receipts over \$25,000.00

**Application Fees:**

<i>Type:</i>	<i>Fee:</i>
Zoning Permit – Minor	\$75
Zoning Permit – Major	\$150
Pool Permit (Fence Included)	\$75
Zoning Determination Letter	\$75
Demolition Permit	\$0
Rezoning/Zoning Map Amend.	\$750* for first acre + \$250* for each additional acre
Proffer Amendment	\$500
Ordinance Amendment	\$150*
Home Occupancy Permit	\$75
Zoning Certificate	\$75
Sign Permit – Permanent	\$75 (up to three signs)
Sign Permit – Temporary	\$25 per sign
Preliminary Plat	\$300 + \$15 per lot
Preliminary Plat Amendment	\$250
Final Plat	\$500 + \$25 per lot
Final Plat Amendment	\$250
Boundary Line Adjustment	\$250
Minor Subdivision Plan/Plat	\$300 + \$15 per lot
Preliminary Site Plan	\$1,000 + \$50 per acre
Final Site Plan	\$1,000 for first acre + \$50 for each additional acre

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<b>Application Fees (cont.):</b>	<b>Type:</b>	<b>Fee:</b>
	Preliminary/Final Site Plan	\$1,000 for first acre + \$50 for each additional acre
	Conditional Use Permit	\$350*
	Subdivision/Site Plan Exception	\$100* per section varied
	Comprehensive Plan Amendment	\$2,500
	Occupancy Permit	\$75
	Bond Reduction	\$100 per reduction
	Bond Release	\$150
	VDOT Street Acceptance	\$150
	Variance/Appeal	\$100*
	Subdivision/Site Plan Engineering & Legal	\$3,000
	Consultant Review Deposit Fee**	

\*: additional charges for advertising and/or adjacent property owner notification will be billed to the applicant

Applicants are responsible for all base fees as well as any engineering or Town Attorney Review Costs

\*\* : As required by Section 30-37 of the Town Code for subdivision construction drawings and development site plans. If actual costs differ from amount deposited, the excess shall be paid by the applicant to the Town or difference refunded to the applicant, as applicable.

All civic, charitable, and religious organizations having non-profit status are exempt from application fees.

*Taxes are authorized by VA Code 58.1. Fees are authorized by Code of Virginia Sections 15.2-2241 and 15.2-2286.*

## UTILITY FUND:

Trash & Recycling Collection Fee: \$0.00/quarter

Minimum Water/Sewer Bill: \$139.24 for up to 6,000 gallons in a three-month billing cycle

In-Town Water User Rate: \$8.96 per 1,000 gallons

In-Town Sewer User Rate: \$14.23 per 1,000 gallons

In-Town Sewer Only Customers: Fixed rate of \$118.60

Out-of-Town Water/Sewer Customers Charged: 150% of In-Town rate

Penalty for Late Payment: \$10 or 10% whichever is greater

Bulk Water Sales: \$20 per 1,000 gallons, plus \$75 transaction fee

Virginia Department of Health Waterworks Technical Assistance Fund: Set by VDH

Water Cutoff Charge: \$30

Fire Sprinkler Fee of \$20 per quarter for facilities with a fire sprinkler system connected to Town Water

Availability Tap refund processing charge: \$50.00

Fats, Oils and Grease Permit Fee: \$25

Flushing Hydrant Maintenance Fee: \$500 per year

### **Water and Sewer Inspection Fees:**

<b>Type</b>	<b>Fee</b>
Main Inspection Fee	\$1.90 x linear foot of Water Main + \$2.15 x linear foot of Sewer Main + \$300 for Beneficial Use Inspection + \$300 Final Inspection
Lateral Inspection Fee	\$150 per connection- charged with Zoning Permit for the building
Line Record Drawing Fee	\$1,350 + \$1.25/linear foot of Water Main + \$1.50/linear foot of Sewer Main

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Water Modeling Fee	Engineering Reimbursable- cost to update water model to include new water lines and provide required information to VDH for their review and approval; component of Engineering Deposit.
Hydrant Flow Test Fee	\$100 + provide needed testing equipment
Lateral Upgrade Fee	\$100 + Cost of meter (when an existing connection upgrades to a larger size meter)

**Deposit for New Water and Sewer Accounts:**

Type of Connection	Water	Sewer
Residential (within Town limits)	\$50.00	\$50.00
Residential (outside Town limits)	\$100.00	\$100.00
Non-Residential	\$100.00	\$100.00

**Water and Sewer Connection Fees:**

Water Connection: \$2,000

Sewer Connection: \$2,000

**Availability Fees, Maximum Allowable Usage and Meter Fee:**

Meter Size	Maximum Allowable Usage (GPD)	Water Availability Fee*	Wastewater Availability Fee*	Meter Fee
5/8"	500	\$10,125	\$14,875	\$0
3/4"	750	\$15,188	\$22,313	\$0
1"	1,250	\$25,313	\$37,188	Cost of meter + \$20
1 1/2"	2,500	\$50,625	\$74,375	Cost of meter + \$20
2"	4,000	\$81,000	\$119,000	Cost of meter + \$20
3"	8,000	\$162,000	\$238,000	Cost of meter + \$20
4"	12,500	\$253,125	\$371,875	Cost of meter + \$20

\*Upgrades from a smaller meter size will equal the difference between the new availability fee and the current availability worth of the existing meter size.

Excess Use Surcharge for Water: Two times the water rate for all usage above the Maximum Allowable Usage for a billing period.

Excess Use Surcharge for Sewer: Two times the sewer rate for all usage above the Maximum Allowable Usage for a billing period.

Failure to Upgrade Meter Fine – First Offense: \$100.00

Failure to Upgrade Meter Fine – Second Offense: \$200.00

Failure to Upgrade Meter Fine – Third Offense: \$300.00

**Water Theft Fines:**

First Offense Fine	\$500.00
Second Offense Fine	\$1,000.00
Third or Subsequent Offense Fine	\$2,000.00

**Reward for Successful Notification and Capture of Water Theft in Progress:**

Town Water and Sewer Account Holders	\$100 Credit
Non-account Holders	\$50.00 Check

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Fine for Failure to Follow Water Emergency Rules and Regulations: \$500.00 each offense

Frye Court Service District Tax (per VA Code Section 15.2-2400 et seq.): \$0.275 per one hundred dollars (\$100.00) of assessed value for taxable real estate (exclusive of improvements)

*These actions are authorized by the Code of Virginia Section 15.2-2111, 15.2-2143 (Water) and Sections 15.2-2111, 15.2-2119 (Sewer)*

Charge for all returned checks: \$25.00 plus \$5.00 bank charge