



P.O. Box 209
6 East Pennsylvania Avenue
Lovettsville, Virginia 20180
(540) 822-5788

Zoning Permit Application (For Major and Minor Improvements)

Property Owner's Name: _____ **Fee: \$75 Minor / \$150 Major**

Address (Mailing) _____ E-Mail: _____

Town/City: _____ State: _____ Zip: _____

Telephone: Work _____ Mobile _____ Fax _____

Owner's Representative (If Applicable): _____

Address (Mailing) _____ E-Mail: _____

Town/City: _____ State: _____ Zip: _____

Telephone: Work _____ Mobile _____ Fax _____

Subject Parcel Information:

Location (Street Address): _____

PIN (Property Identification Number): _____ Zoning District: _____

Type of Major Improvement [see Sec. 42-30 (d)(2)]: New Principal Use <input type="checkbox"/> Parking Lot or Loading Area <input type="checkbox"/> Structures/Additions > 150 sq. ft. <input type="checkbox"/>	Type of Minor Improvement [see Sec. 42-30 (d)(1)]: New Accessory Use <input type="checkbox"/> Deck <input type="checkbox"/> Fence <input type="checkbox"/> Structures/Additions ≤ 150 sq. ft. <input type="checkbox"/>
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Is property located in flood zone?: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is property currently served by municipal water and sewer? Yes <input type="checkbox"/> No <input type="checkbox"/>
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Will there be any grading or land disturbance activity on the subject property?: Yes No

Description of Proposed Project (Please describe completely the length, width, height, and footprint area of the proposed improvement, structure or activity. Include proposed construction materials and methods, as applicable):

INCLUDE A LOCATION PLAN SHOWING THE LOCATION OF THE IMPROVEMENT, STRUCTURE AND/OR ACTIVITY IN RELATION TO THE REST OF THE PROPERTY, INCLUDING DISTANCES TO THE NEAREST PROPERTY LINES

PROPERTY OWNER IS REQUIRED TO CHECK WITH LOUDOUN COUNTY TO SEE IF A BUILDING PERMIT IS REQUIRED

ZA NOTES (Office Use Only):

I hereby certify that I am the property owner and this application in all its parts, including the accompanying development plan proposal, is complete, correct and in compliance with the applicable Town of Lovettsville Ordinances, to the best of my knowledge. I acknowledge responsibility for all engineering, legal, zoning and planning review fees incurred by the Town in connection with the review of this application, and all outstanding debts owed to the Town of Lovettsville and Loudoun County have been paid prior to filing this application.

Signature of Property Owner(s)	Printed Name of Property Owner(s)	Date
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(Attach sheet for additional Property Owners with their printed name(s) and date.)

Approved by the Zoning Administrator: _____	Date: _____
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-----Office Use Only-----

Date Application Received _____	Application Complete _____	Application Fee Paid _____	
Loudoun County Personal Property Taxes Paid _____	All Fees/Taxes Owed to Town Have Been Paid (Including Auto Decal) _____		