

**Love Summer Agenda**  
**March 13, 2019 at 7:30PM**

**Lovettsville Town Hall**

**6 East Pennsylvania Avenue, Lovettsville, VA 20180**

Call to order

Review previous minutes

Loudoun Movie Opportunity/Partnership with Business committee

American Legion Sponsorship/Volunteer Opportunity August 03 Update

Discuss creating a Vendor packet for this year

Volunteer updates

Boy Scouts

Girl Scouts

American Heritage Girls

Restaurant Passport for raffle basket to be given on Aug 03

Card Design

Raffle basket ideas

Set stamp?

Social Media

Update from Jessie

Additional Business

Adjourn

# **Love Summer Committee Meeting Minutes**

February 13, 2019

## **I. Call to order**

Tiffany Dunlap called to order the meeting of Love Summer Committee at 1934 on February 13, 2019 at Lovettsville Town Hall.

## **II. Roll call**

Tiffany Dunlap conducted a roll call. The following people were present: Tiffany Dunlap, Mike Dunlap, Will Hyde, Jessie Cedoz, Kristina West and Jacob Etter.

## **III. Approval of minutes from last meeting**

Minutes from November 6, 2018 and January 30, 2019 were approved.

## **IV. Meeting Details**

### a) Updated Summer Calendar:

June 15 - Ghost Pepper with Beer Garden

June 22 - No event

June 29 - Princess Bride to include contest for best monologue, costume contest, trivia questions.

July 6 - No event

July 13- Library Event, Incredibles 2., will ask for Library Board to help with the event. Costume Contest.

July 20 - Nutcracker and the Four Realms, Winter in July, Toys for Tots drive

July 27 - Navy Band Cruisers (not a moveable event), Ask for American Legion help.

August 3 – Sgt Stubby hosted by American Legion Post 1836

August 10 - Rain Date

August 17 - Aquaman

August 24 - Rain date

- b) Ghost Pepper is booked for June 15 for \$1800. Oktoberfest will provide the Beer Garden.
- c) June 29, Princess Bride, Bobby Zoldos may be surprise guest, but if he can't come, he might send a prerecorded video.
- d) Jacob Etter presented for the Library, they would like to have their event on July 13, they are flexible with the movie as long as it is family friendly. Library summer reading theme is Space related. There will be booths like last year they do not have all the booths figured out yet. They do know that they will not have comic books this year, they sold all of them last year. The committee asked if they could have Friends of the Library selling books, Mr. Etter will ask. The Library wants to use the back half of the green like last year. They will start at 7pm, Mr. Etter asked if we could have music playing during the event. Tiffany Dunlap asked that the Library clean up all of their trash, last year, they left some of the boxes that were part of their obstacle course and the Summer Committee had to clean it up. The committee told Mr. Etter that the Library could make an announcement at the first event on June 15 about the Summer Reading program and announce the July 13 event and they also could set up a booth to sign people up for the Summer Reading program.
- e) July 27, Ladies Auxiliary will help with the Navy Band.
- f) August 3, American Legion Post 1836 wants to show Sgt Stubby, they will provide the movie and will help set up and take down for the event, they will also hand out popsicles and dog treats. PTO also wants to set up a booth.
- g) Ideas for having a bubble machine at the August 17 Aquaman movie.
- h) Right now, our budget is tight, the town has given the Summer Committee \$4,000 to get started, it is a loan that we will have to pay back once we get sponsorship. The Committee has asked for \$10,000 for the entire summer.
- i) We are waiting for the sponsorship package to be signed by the council before we can start asking for sponsorship. Although we already have 3 sponsors, Mini Rose Farm, Dinner Belles and American Legion.
- j) Instagram and email asked to get approved by the town council. #lovettsvillesummer.
- k) Vendors advertised on Facebook, vendors have responded., local vendors will be free (within 20180 zip code), outside of 20180 zip code will be charged \$25. For Vendors, we will also only allow one type of vendor per event, example we won't allow 3 Mary Kay vendors at the same event. 4 yay/0 nay/0 abstain.

- l) Committee voted to put in vendor package about political campaigning, no campaigning from stage, booth, 1 representative per organization or company per summer. 4 yay/0 nay/0 abstain
- m) Food vendors, voted to charge \$75 and the vendor will get \$50 refund once they show up. 4 yay/0 nay/0 abstain
- n) Reach out to local Scout organizations to see if they will pick a day to help with set up and tear down, they will get to have a booth at that event.
- o) For \$500 sponsorship to The Lovettsville Dolphins, Lovettsville Summer will get put on the t-shirts and advertised at every home meet. Need to let them know no later than June. Business Committee is willing to split the cost with us. So our cost will be \$250
- p) Idea for a Restaurant Passport, the passport will have all the local restaurants in town and when people go to the restaurant, they will get a stamp on their passport. When the passport is complete, the person turns it in. The drawing will take place at the last event of the Summer on August 17. The prize will be a basket that we will collect donations from local businesses and restaurants.
- q) A great fundraising idea for a charity is Sidewalk Chalk event where people will donate money to decorate a square on the sidewalk around the town green. Possible charity to donate the money raised to – Still Brave.
- r) Hopefully the Lions Club will still be able to partner with us, there has been a change in leadership with the group, so we haven't heard if they are going to help this summer.
- s) Preliminary budget shown and approved by the Town Manager.

#### Adjournment

Tiffany Dunlap adjourned the meeting at 2035. Next meeting will be held at 1930 on Wednesday, March 13, 2019 at Town Hall.

Minutes submitted by: Kristina West