

Town of Lovettsville

Town Council

Minutes of Reconvened Regular Meeting January 29, 2009

Mayor Elaine Walker asked for a motion to reconvene the regular monthly meeting of the Lovettsville Town Council at 9:00 P.M. on Thursday, January 29, 2009 at the Lovettsville Town Hall.

Motion: To reconvene the January 22, 2009 monthly meeting of the Lovettsville Town Council
By: Council Member Senate
Second: Council Member Coleman
Aye: Council Members Coleman, Dockum, Jones, Senate, Zoldos
Nay: None
Abstain: None
Absent: Council Member Staley

Present at Meeting

- Mayor Elaine Walker
- Council Members Charlotte Coleman, Scott Dockum, DiJon Jones, Michael Senate, Robert Zoldos
- Town Manager Keith Markel
- Town Clerk Judy L. Kromholz

Absent

- Council Member Staley

Audience

Frank Kromholz

Call to Order/Welcome/Pledge of Allegiance/Invocation

Mayor Walker led the assembled in the Pledge of Allegiance.

Comments from the Public

There were no comments from the public at this time.

Additions/Deletions/Modifications to the Agenda

There were no changes to the agenda.

Presentations

No presentations were scheduled.

Approval of Town Council Minutes

- October 23, 2008 Regular Monthly Meeting tabled pending listening to tape.
- November 5, 2008 Joint Public Hearing - tabled
- November 13, 2008 Joint Public Hearing
- November 13, 2008 Reconvened Monthly Meeting

Approval of all minutes presented was tabled until the February Council meeting.

Action Items

A. Lovettsville Museum Building Needs Assessment

Motion: I move to direct Town Staff to obtain two additional construction quotes for similar repair work as presented in the Bulls Eye Construction proposal dated May 28, 2007 for the Town Museum. Staff will report back to Town Council with their findings within the next two months.

By: Council Member Senate

Second: Council Member Dockum

Mayor Walker called for discussion. She asked that that sealed bids be requested and that these bids be opened at a Council meeting. She noted that while it is awfully nice to have citizens present petitions to the Town, this particular petition contains signatures from as far away as South Carolina and New York as well as surrounding jurisdictions and that the Council is being asked to spend the Town resident's tax dollars on this project. She stated that she and the Council is always cognizant of the needs and requests from the surrounding community but she is concerned that the signatures were solicited from so far away. Manager Markel noted that many of the signatures were collected at Oktoberfest. Manager Markel asked if the Council wanted him to develop a Request for Proposal to solicit bids and the Mayor and Council agreed that the proposal only needs to be made more specific so that all respondents will be

bidding on the same work set. Council member Dockum expressed concern that the same firm both developed the specifications for the project and bid on it, and suggested that Bulls Eye Construction might also be disqualified because its owner is President of the Lovettsville Historical Society. Manager Markel noted that Mr. Bullock is generally recognized locally as the most qualified to do historical repair work. Council member Senate suggested using the Bulls Eye estimate as a base document, but adding 'or equal to' to each line item on the RFP. The Council agreed to this procedure and that the bids do not have to be sealed. Manager Markel is directed to develop the RFP and solicit bids. There being no further discussion, Mayor Walker called for the vote.

Aye: Council Members Coleman, Dockum, Jones, Senate, Zoldos
Nay: None
Abstain: None
Absent: Council Member Staley

B. Town Square and Town Park Master Plan

Manager Markel presented the final revisions to the Mayor and Council Mayor Walker emphasized that the Master Plan should say that the Spring House 'may be relocated', not that it 'should be relocated'.

Motion: I move that Town Council direct staff to incorporate the final revisions into the current Master Plan and bring it back to Town Council in its final form for adoption into the Town Plan.
By: Council Member Zoldos
Second: Council Member Jones
Aye: Council Members Coleman, Dockum, Jones, Senate, Zoldos
Nay: None
Abstain: None
Absent: Council Member Staley

C. Water and Sewer Availability Fee Report

Manager Markel presented this item. Mayor Walker asked if any additional work remains and Manager Markel stated that there will be an additional hour or two to plug these numbers into the model and that the final report will be presented to the Mayor and Council by Town Staff.

Motion: I move that Town Council direct staff to revise the latest Water and Sewer Availability Fee Analysis as discussed, and to maintain the Water Availability Fee of \$8,100.00 and Sewer Availability Fee of \$11,900.00 for FY10 Budget preparations and bring the revised analysis back to Town Council for acceptance. I further move that Town Council direct staff to develop a draft policy for determining meter size; including identifying needed revisions to the Town Code and bring back to Town Council for consideration.
By: Council Member Coleman
Second: Council Member Senate
Aye: Council Members Coleman, Dockum, Jones, Senate, Zoldos
Nay: None
Abstain: None
Absent: Council Member Staley

Information Items

No information items were presented.

Comments from the Public

There were no comments from the public at this time.

Closed Session

The Council went into Closed Session at 9:34 PM and ended the Closed Session at 9:40 PM to discuss the appointment of a new Planning Commission member. (Attachment I)

Action Items (Continued)

D. Appointment of Planning Commissioner

Motion: I move to appoint Lorraine Bauer to fill the remaining term of the Commission seat held by Charlotte Coleman. This term will end June 30, 2010.
By: Council Member Zoldos
Second: Council Member Coleman
Aye: Council Members Coleman, Dockum, Jones, Senate, Zoldos
Nay: None
Abstain: None
Absent: Council Member Staley

The Council advised Manager Markel to advertise immediately to locate applicants to fill the second vacant seat on the Commission.

Comments from the Mayor and Council

Council member Dockum stated that he was very impressed by the timing system used at the Public Hearings earlier this evening.

Council member Senate recommended that at future public hearings held at the Community Center (which closes at 9:00 PM) every effort should be made to minimize the amount of presentation time and maximize the amount of time available to the public for comment before we have to change venues.

Mayor Walker commented on the following items:

1. She asked Manager Markel for an update on the Comprehensive Plan. Manager Markel stated that the Town will be forming a citizen's advisory committee and that the organizational plans for this group will be brought before Council next month.
2. Mayor Walker showed the Council the new format of the VML Bulletins and stated that she will be creating a folder at Town Hall for anyone wishing to read them. The Town Clerk noted that electronic copies are also available.
3. Mayor Walker presented the Loudoun County Health Department's new Lyme Disease brochure.
4. She reminded the Council that they are scheduled to hold a retreat on Saturday, February 7th.
5. There will be a Fine Arts Fair at the Lovettsville Elementary School tomorrow night.
6. She will attend the Loudoun County Board of Supervisors meeting next Tuesday to support the Inova Loudoun proposal that any new hospital in the County be on the Route 50 corridor.
7. The Mayor reported that Congressman Wolf is very much involved in the Alleghany Power PATH project. He has sent two letters to Governor Kaine on the topic and there is a good possibility that she will be meeting with Governor Kaine next week on this issue. The Loudoun County Board of Supervisors will be discussing the issue at their meeting on February 17th.

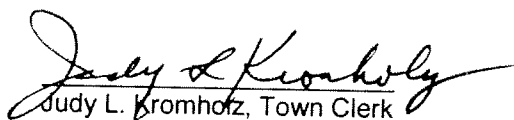
Adjournment

There being no further business before the Council, Mayor Walker asked for a motion.

Motion: To adjourn the January 29, 2009 monthly meeting of the Lovettsville Town Council
By: Council Member Senate
Second: Council Member Jones
Aye: Council Members Coleman, Dockum, Jones, Senate, Zoldos
Nay: None
Abstain: None
Absent: Council Member Staley

The meeting was adjourned at 10:06 P.M.

Respectfully submitted,


Judy L. Kromholz, Town Clerk

Date Approved: July 23, 2009

Attachment I: Closed Session

Town of Lovettsville

Motion to Convene a Closed Session

Date and Time: January 29, 2009

Motion: That the Lovettsville Town Council convene in Closed Session pursuant to Va. Code section 2.2-3711 A 1 for the purpose of discussing the performance of particular public officers, appointees or employees, and thereafter reconvene in open session for action as appropriate.

Made By: Bob Zaldos

Seconded By: Scott DeLoam

Aye: Zaldos, Jones, DeLoam, Senate, Coleman

Nay: None

Abstain: None

Absent: Stanley

Vote Recorded by: Elaine Walker

End of Closed Session

Date and Time: January 29, 2009

When polled as to whether (i) only public matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting, the following members stated "Aye:"

List Council members stating "Aye":

B. Zaldos, D. Jones, S. DeLoam, M. Senate, C. Coleman

Statement Recorded by: Elaine Walker