

Town of Lovettsville

Planning Commission Minutes of Regular Meeting, July 20, 2011

Chairwoman Bushway called the Regular Monthly Meeting of the Lovettsville Planning Commission to order at 7:34 P.M. on July 20, 2011.

Present at Meeting

- Mayor Elaine Walker
- Chairwoman Mari Bushway
- Commissioners Lorraine Bauer, Aaron Kahn
- Zoning Administrator Steve McGregor
- Town Clerk Judy L. Kromholz

Absent

- Vice Chairman Jack Burden
- Commissioners Elaine Fischer, Rodney Gray
- Town Manager Keith Markel

Chairwoman Bushway noted that the Commission did not have a quorum present; therefore the meeting was convened as a work session.

Public Comment

Chairwoman Bushway asked for public comment.

Councilwoman Carder discussed the objectives and composition of the Town Council Parks Committee. It was decided that Chairwoman Bushway would attend the first committee meeting as the Planning Commission representative and that the Commission would appoint a member to the committee at its next meeting.

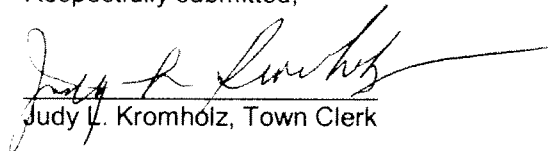
Ms. Cheryl Miller reported on the progress of Oktoberfest.

Administrator McGregor polled the commissioners present on their interest in working to develop a signage improvement grant program to assist local businesses in upgrading signs in light of the new Sign Ordinance.

Administrator McGregor also explained that the Council has referred the Itinerant Vendor Amendment to the newly formed Economic Development Committee.

The work session was adjourned at 7:47 PM.

Respectfully submitted,



Judy L. Kromholz, Town Clerk

Date Approved: October 5, 2011

Attachments:

- I. Speaker Sign Up Sheet

Written Submissions to Commission: None

Town of Lovettsville

Speaker Sign - Up Sheet

Planning Commission Regular Meeting - July 20, 2011

Please Print.

| Name and Association | Address | Topic - Please Indicate Public Hearing or Other |
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| CHERYL MILLER | 16 TRITAPOE PL | OKTOBERFEST |
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Each speaker will be limited to no more than three (3) minutes.