

Town of Lovettsville

Town Council Minutes of the Regular Meeting and Public Hearing May 23, 2013

Call to Order/Pledge of Allegiance

Mayor Robert Zoldos II called the Regular Meeting of the Lovettsville Town Council to order at 7:30 p.m. on Thursday, May 23, 2013 at the Lovettsville Town Hall, 6 East Pennsylvania Avenue, Lovettsville, VA.

Present at Meeting

- Mayor Robert Zoldos II
- Vice Mayor Mike Senate
- Council Member Kimberly Allar
- Council Member Jack Burden
- Council Member Tiffany Carder
- Council Member Rodney Gray
- Council Member James McIntyre

Staff

- Town Manager Keith Markel
- Town Attorney Elizabeth Whiting
- Treasurer Lance Gladstone
- Town Clerk Harriet West

Pledge of Allegiance

Mayor Zoldos asked the members of the Young Marines to lead those assembled in the Pledge of Allegiance.

Presentations

A. Young Marine Resolution for Alcohol Awareness

Mayor Zoldos asked if there were any objections to making this the first item on the agenda. Hearing none, he called for a motion and asked Council Member Burden to read the Resolution.

Motion: To accept Resolution 2013-05-0001: Recognition of "Parents Who Host, Lose the Most: Don't be a party to teenage drinking Awareness Month" (Attachment 1).

By: Council Member Burden

Second: Vice Mayor Senate

Mayor Zoldos called for discussion. Councilman Burden thanked the Young Marines for bringing this Resolution to the Council. Mayor Zoldos thanked the Young Marines for being part of so many events in Town. Hearing no further discussion, Mayor Zoldos called for the vote.

Aye: Council Members Allar, Burden, Carder, Gray, McIntyre, and Senate

Nay: None

Abstain: None

Absent: None

Mayor Zoldos signed the resolution and invited the Young Marines to come forward for a photograph with the Town Council.

Comments from the Public

Mayor Zoldos called for comments from the public. Council Member McIntyre said two people had signed up to speak (Attachment 2 – Speaker Sign Up Sheet). Vice Chair Senate read the rules for public comment.

Audrey Stolfi came forward to speak about the Neighborhood Watch Facebook page she has created. Mayor Zoldos noted that the Town tried to establish a Neighborhood Watch program several years ago but there was not enough interest. He said using social media may be a better approach.

Sarah Searle came forward to speak about the use of the Town Green. She said she is on the Board of Directors for the Lovettsville Cooperative Market and is the Farm Market Committee Chair. She said the Co-op is hoping to be able to use the Town Green for the Farm Market this year. Lovettsville has had three failed farm markets in its history and has not been able to get a grocery store to come here. Having an organization that is trying to bring a farm market here is pretty valuable for Lovettsville. She grew up here, moved away, and then came back. Lovettsville is a special place with an extraordinary rural heritage. It is important to have a venue that will promote and continue that rural heritage and promote the local economy. She asked the Council to take that into consideration as they develop the policy for the use of the Town Green. She also asked the Council to consider that the Co-op is not the type of for-profit that other businesses are. The Co-op is a "not-for-profit," which is different than a nonprofit in that any profits are redistributed within the organization and used to further their mission.

There were no additional comments from the public.

Community Presentations

A. Loudoun County Sheriff's Office

Deputy Lopreto gave an update on recent incidents in the Lovettsville area, most of which have occurred outside of Town, and the use of the messaging signs at various locations in Town. He has been getting a lot of requests about establishing a Neighborhood Watch program so he asked Deputy Spurlock to attend tonight's meeting and provide information on the program.

Deputy Spurlock addressed the Mayor and Council. He is one of two crime prevention specialists in the County assigned to the Neighborhood Watch program, which is outreach and education based. There are more than 100 Neighborhood Watch programs throughout the County. The Sheriff's Department will provide all of the training – they just need an opportunity to talk to the residents. If the Town wants to pursue this, he will conduct an informational meeting about how to set up a Neighborhood Watch program. The program is audited annually and if citizens are not participating, it will be discontinued.

Mayor Zoldos asked what the Sheriff's Department needs from the Town. Deputy Spurlock said all the Town needs to do is select a date and location for the initial meeting.

There were no other community presentations.

Town Commission and Committee Reports

A. MayFest Committee

Councilwoman Carder gave an update on vendors, sponsors, and final preparations for MayFest.

B. Lovettsville Planning Commission

Manager Markel said the Planning Commission recommended approval of two Zoning Ordinance amendments which will be coming before the Council for final action. During the summer, the Planning Commission will be meeting monthly, on the third Wednesday of the month.

C. Parks Committee

Vice Mayor Senate gave an update on the dedication of the Walker Pavilion and MayFest. The Quarter Branch Park is in the engineering phase. This will be the next big project for the Parks Committee.

D. "We're In" Committee

Manager Markel gave an update on the new business directory and the business breakfast.

E. Oktoberfest Committee

Councilman McIntyre gave an update on bands and security for the event.

Additions/Deletions/Modifications to the Agenda

Mayor Zoldos asked if there were any changes to the agenda. Hearing none, the Mayor said he would like to add two items to the agenda – Adopt Policy on the Town Green and Pavilion Use and Town Seal Selection. There was no objection from the Council.

Councilman Burden gave an update on plans for the Memorial Day Ceremony.

Minutes

No minutes were presented.

Report from the Treasurer

Treasurer Lance Gladstone presented the Financial Report for March 2013. Vice Mayor Senate asked about the 2,140% realization for Other Revenue/Interest on Table 3. Treasurer Gladstone said he would have to research this.

- Motion:** I move to accept the March 2013 Financial Report.
- By:** Vice Mayor Senate
- Second:** Council Member McIntyre
- Aye:** Council Members Allar, Burden, Carder, Gray, McIntyre, and Senate
- Nay:** None
- Abstain:** None
- Absent:** None

Staff Reports

A. Report from the Project Manager

Manager Markel referenced the Project Manager's written report. He said that the Council still needs to vote on the roof color for the Quarter Branch Park Facility. Three of the trees on Lange Drive will be relocated onsite. Staff and the Council discussed the dedication ceremony for the Walker Pavilion.

B. Report from the Zoning Administrator

Manager Markel said the Zoning Administrator is working on a few zoning violations.

C. Report from the Town Attorney

There was no report from the Town Attorney.

D. Report from the Town Manager

Manager Markel gave an update on VDOT signage on Loudoun and Locust Streets prohibiting right turns for trucks. Truck route signs will be installed next and will direct all trucks to stay on Rt. 287 and turn on East Broad Way. Deputy Lopreto asked if this applies to school buses as well. He said he has observed the buses coming dangerously close to the telephone pole when turning right onto East Broad Way. Manager Markel said buses are exempt. Mayor Zoldos said he would look into the possibility of having the buses re-routed around the Town Square.

Public Hearing

A. Budget, CIP, Rates and Fees

Mayor Zoldos adjourned the Regular Meeting and opened the Public Hearing at 8:21 p.m. Vice Mayor Senate read the Notice of Public Hearing.

Presentation

Manager Markel gave a PowerPoint presentation on the FY 2014 Proposed General and Utility Fund Operating and Capital Budgets, Schedule of Fees, and Capital Improvement Plan. He noted there are no changes to any rates or fees, other than the water and sewer user fees. He gave an overview of revenues and expenditures for the general fund and utility funds. Staff recommends a rate increase of 3% and 6% respectively for water and sewer user fees based on the consultant's recommendations. He discussed increased expenditures for contractual services with Loudoun Water and other substantive adjustments. He then reviewed the FY 2014 Capital Budget, FY 2014-2018 Capital Improvement Plan, and Schedule of Fees.

Vice Mayor Senate asked about the dollar amount increase for water and sewer user rates. Manager Markel said the minimum water and sewer bill would increase from \$94.73 to \$99.28 over a three-month period.

Mayor Zoldos asked if anyone wished to speak. Hearing no additional comments or questions, he closed the Public Hearing at 8:35 p.m.

Action/Discussion Items

A. Town Green Rental Guidelines and Costs and Pavilion Rental Guidelines and Costs

Manager Markel presented this item. The Council is being asked to consider establishing Rental Guidelines and Costs for the Town Green and Pavilion.

Manager Markel said the Parks Committee had been working on the guidelines and costs but they were now being brought forward to Council to accommodate the Lovettsville Cooperative's anticipated use of the Town Green for their Farm Market.

Manager Markel reviewed the proposed rental guidelines and costs. Vice Mayor Senate said this is a Town park and he did not support selling things from the Pavilion. Councilwoman Carder said the rental policy may provide a good opportunity for some of the home based business in Town. Attorney Whiting said she just received the documents and would like to vet them for potential first amendment rights issues.

Mayor Zoldos asked if the Council was comfortable moving forward with this item tonight. Councilwoman Carder and Councilman McIntyre said they would like to give the Town Attorney time to review the documents and to get her perspective. Councilman Gray and Councilwoman Allar agreed. The Council agreed to discuss this item at a special meeting on May 30, 2013.

Manager Markel asked if the Council had any further direction for staff with regard to the policy and fees. Mayor Zoldos noted that, as currently written, the Lovettsville Co-op would not qualify for the nonprofit rates. He suggested that the Town consider some options to assist the Co-op, such as becoming a sponsor of the Farm Market. Staff and the Council further discussed the use of the Town Green and proposed fees.

Mayor Zoldos suggested the Council continue with Information Items and Comments from the Mayor and Town Council while he set up for the next agenda item – Town Seal Selection. There was no objection from the Council.

Information Items

Attorney Whiting asked to include information about a Loudoun Museum fundraising event in the Town's Friday email. There was no objection from the Council.

Comments from the Mayor and Town Council

Councilwoman Allar said she has been in touch with Woodgrove High School about having the band and choir involved with Town events. They may be able to provide a trumpeter for the Memorial Day Ceremony.

Councilman Burden said the Lovettsville Elementary School Chorus was invited to sing at the Memorial Day Ceremony; however, the Principal limits the group to one event per weekend and they were already scheduled to perform at the MayFest Opening Ceremony.

Councilwoman Carder gave an update on MayFest activities.

Vice Mayor Senate said he will be attending both graduations at Valley and Woodgrove High Schools this weekend.

Councilman Gray said there will be information at MayFest about a free football camp for children.

Councilman McIntyre said he is looking forward to MayFest this weekend. He thanked the Town Manager for securing the movie selections for the Movies on the Green.

Mayor Zoldos gave updates on activities scheduled for the weekend including the Walker Pavilion dedication, MayFest, the ribbon cutting at EarthWorks, and the Memorial Day Ceremony. He said the Lovettsville Business Breakfast was excellent. He noted that they are making progress with reducing truck traffic in Town with the new signage.

Action/Discussion Items

B. Town Seal Selection

Mayor Zoldos discussed the background on the Town Seal Challenge and presented nine renderings based on the top choices for colors and symbols. The Council selected four of the drawings to be presented at MayFest for the public to vote on. The image that is chosen will then be refined and finalized by a professional artist.

Closed Session

There was no Closed Session.

Recess

Mayor Zoldos called for a motion to recess the meeting until 7:30 p.m. next Thursday, May 30.

Motion: I move to recess until next Thursday at 7:30 p.m.

By: Council Member Carder

Second: Council Member McIntyre

Mayor Zoldos called for discussion. Hearing none, he called for the vote.

Aye: Council Members Allar, Burden, Carder, Gray, McIntyre, and Senate

Nay: None

Abstain: None

Absent: None

Respectfully submitted,



Harriet West, Town Clerk

Date Approved: August 8, 2013

Attachments:

1. Resolution 2013-05-0001: Recognition of "Parents Who Host, Lose The Most: Don't be a party to teenage drinking Awareness Month"
2. Speaker Sign Up Sheet

Town of Lovettsville

Resolution 2013-05-0001: Recognition of "Parents Who Host, Lose The Most: Don't be a party to teenage drinking Awareness Month"

MOTION: Burden

SECOND: Senate

WHEREAS, alcohol is the most commonly used illegal drug by students; and underage alcohol use is associated with traffic crashes and fatalities, other drug use, violence and gang involvement, rape, depression and suicide, and educational failure; and The Parents Who Host, Lose the Most: Don't Be a Party to Teenage Drinking campaign informs parents and other adults about the legal ramifications and health and safety risks of serving alcohol to teens; and,

WHEREAS, 65 percent of underage youth say they get alcohol from family and friends, even though it is illegal in Virginia for a person under 21 years of age to consume or possess alcohol, and it is illegal for an adult to provide alcohol to a person under 21 years of age; and,

WHEREAS, adults who provide alcohol to those below the legal drinking age of 21 are placing the health and safety of those young persons at risk; and,

WHEREAS, alcohol use by young people is dangerous, not only because of the risks associated with acute impairment, but also because of the threat to their long-term development and well-being; and,

WHEREAS, it is illegal for parents to allow their child's friends to drink alcohol in their home, even with their parents' permission; and,

WHEREAS, anyone found guilty of providing alcohol to youth can face criminal charges, in addition to possible civil action for damages or injury related to underage drinking; and,

WHEREAS, adults have the authority and responsibility to our youth to provide them with alternative opportunities by creating alcohol-free activities; and,

WHEREAS, the Town of Lovettsville encourages residents to refuse to provide alcoholic beverages to underage youth and to take the necessary steps to discourage this illegal and unhealthy practice, including the reporting of underage drinking to the local police; and,

WHEREAS, The Town of Lovettsville not only discourages the use of alcohol by those below the legal age of consumption, but also exhorts all residents of Lovettsville to refuse to provide alcoholic beverages to those underage youth, and will continue to take the necessary steps to discourage this illegal and unhealthy activity; and,

WHEREAS, prevention efforts, including parents talking with their teens and modeling appropriate behavior, are critical, particularly during prom and graduation season.

NOW, THEREFORE, BE IT RESOLVED that the Town of Lovettsville does hereby proclaim, June 2013 to be: Parents Who Host, Lose The Most: Don't be a party to teenage drinking Awareness Month.

VOTE:

Ayes: Allar, Burden, Carder, Gray, McIntyre, and Senate

Nays: None

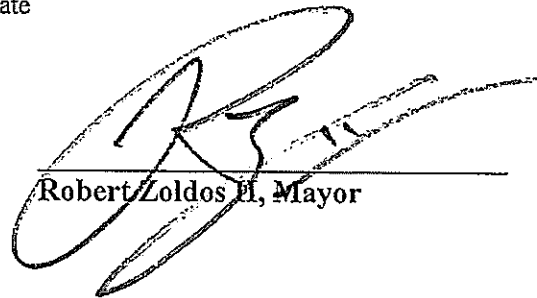
Abstentions: None

Absent for vote: None

APPROVED: May 23, 2013



Harriet West, Town Clerk



Robert Zoldos II, Mayor

The German Settlement

Town of Southville

Speaker Sign - Up Sheet

Town Council Public Hearing and Regular Meeting - Thursday, May 23, 2013

Please Print.

Name and Association	Address	Topic	Email Address (Optional) ¹
Dorey Stori Fi	35 Potter Field Dr.	Neighborhood Watch FB Group	
Sarah Searle ^{L'ville} co-op	11356 Putnam's creek Rd.	Use of Town Green	searle.sarah@gmail.com

Each speaker will be limited to no more than three (3) minutes at the beginning of the meeting, or no more than five (5) minutes at the end of the meeting.

¹ If you provide your email address, you will be added to the Town Council & Planning Commission Meetings Notification List.