

# Town of Lovettsville

## Town Council Minutes of the November 14, 2013 Regular Meeting

### Call to Order/Pledge of Allegiance

Mayor Robert Zoldos II called the Regular Meeting of the Lovettsville Town Council to order at 7:01 p.m. on November 14, 2013 at the Lovettsville Elementary School, 49 South Loudoun Street, Lovettsville, VA.

### Council Members Present

- Mayor Robert Zoldos II
- Vice Mayor Senate
- Council Member Jack Burden
- Council Member Tiffany Carder
- Council Member Rodney Gray
- Council Member James McIntyre

### Council Members Absent

- Council Member Kimberly Allar

### Staff Present

- Town Manager Keith Markel
- Zoning Administrator Hynes
- Treasurer Lance Gladstone
- Town Clerk Harriet West

### Pledge of Allegiance

Mayor Zoldos and the Lovettsville Elementary School Chorus led those assembled in the Pledge of Allegiance.

### Special Program in Honor of American Education Week

Mayor Zoldos welcomed everyone in attendance. The Lovettsville Elementary Chorus, under the direction of Ms. Sarah Stillman, performed several songs. Mayor Zoldos presented Ms. Stillman with a photograph of the chorus' performance at the 2013 Veterans Day Ceremony.

### Special Action Item – Proclamation in Support of American Education Week

Vice Mayor Senate read the proclamation aloud (Attachment 1). Mayor Zoldos then called for a motion.

- Motion:** I move to adopt the American Education Week Proclamation.  
**By:** Vice Mayor Senate  
**Second:** Council Member Gray  
**Aye:** Council Members Burden, Carder, Gray, McIntyre, and Senate  
**Nay:** None  
**Abstain:** None  
**Absent:** Council Member Allar

Mayor Zoldos presented the proclamation to Principal Forcino. Principal Forcino thanked Ms. Stillman and the students for their performance.

### Presentations

#### A. Recognition in Support of Lovettsville Thunder Baseball Team

The Mayor and Council Members recognized members of the Lovettsville Thunder Baseball Team for their undefeated season and presented them with trophies.

### Comments from the Public

Mayor Zoldos called for comments from the public. There were none.

### Community Presentations

#### A. Loudoun County Sheriff's Office

Deputy Sheriff LoPreto reported on several recent incidents and asked residents to call the Sheriff's Office if they noticed people congregating on the street.

**B. Lovettsville Library**

Branch Manager Catherine Hall gave an update on library activities including a new program for home schooling, the greenhouse workshop, and the upcoming Winter Around the World workshop.

**C. Update on Lovettsville Area Schools**

Mayor Zoldos introduced Supervisor Geary Higgins who gave an update on bringing schools to the Lovettsville area. Supervisor Higgins said that, based on the County's most recent projections for student growth, the Loudoun County School Board does not anticipate the need for additional schools in the Lovettsville area in the distant future. As a result, there is not enough support from the Loudoun County Board of Supervisors to purchase property in the Lovettsville area for use as a future school site. Supervisor Higgins said he does not agree with the projections and that now is the time to land bank property for the future. The Loudoun County School Board will be conducting public hearings on the Capital Improvement Budget in November and December 2013 at the school administration building.

Mayor Zoldos thanked Supervisor Higgins for attending the meeting and asked what the Council could do to further show support for schools in the Lovettsville area and to express their concerns about long bus rides for students in the Lovettsville area. Supervisor Higgins suggested attending the upcoming public hearings to show support for schools and to address the busing issue at a regular school board meeting. Supervisor Higgins said he would provide the Town with the data used for the student enrollment projections.

**Town Commission and Committee Reports**

**A. Lovettsville Planning Commission**

There was no report from the Planning Commission.

**B. Parks Committee**

Vice Mayor Senate gave updates on the Town's parks and the Veterans Day Ceremony.

**C. "We're In" Committee**

Zoning Administrator Hynes gave updates on the social media workshop, upcoming community events, and the appointment of the Design Team Leader.

**D. Tree Lighting**

Councilman Gray gave an update on preparations for the Tree Lighting ceremony on December 6.

**E. Light Up Lovettsville**

Zoning Administrator Hynes gave an update on the holiday lighting contest. Judging will take place on Saturday, December 14.

**F. Berserkle on the Squirkle**

Brenda Stanley, "We're In!" Promotion Team Leader, gave an update on the New Year's Day 5K family fun run which will be held on the Town Square.

**G. Oktoberfest**

Councilman McIntyre said that the King and Queen of Oktoberfest attended a recent cub scout meeting.

**Additions/Deletions/Modifications to the Agenda**

Mayor Zoldos added an item to the agenda to discuss purchasing a new sound system for Town events.

**Minutes**

No minutes were presented.

**Report from the Treasurer**

Treasurer Gladstone presented the Financial Report for September 2013.

**Motion:** I move to accept the September 2013 financial report.

**By:** Vice Mayor Senate

**Second:** Council Member McIntyre

**Aye:** Council Members Burden, Carder, Gray, McIntyre, and Senate

**Nay:** None

**Abstain:** None  
**Absent:** Council Member Allar

**Staff Reports**

**A. Report from the Project Manager**

There was no report from the Project Manager.

**B. Report from the Zoning Administrator**

The Zoning Administrator presented her report for October 2013. She gave updates on zoning enforcement cases, proposed development projects, and a recent meeting with representatives from Lennar to discuss issues raised by residents of Heritage Highlands. The Town has been formally enrolled with the National Flood Insurance Program and Lovettsville residents may now apply for flood insurance. The Parks & Environment Board is discussing plans for a Lovettsville Tree Inventory.

**C. Report from the Town Attorney**

The Town Attorney was not present at the meeting. There was no report.

**D. Report from the Town Manager**

Manager Markel distributed his report and gave updates on the East Broad Way Streetscapes Project, installation of the fire hydrant at the Quarter Branch Park, the Town Hall expansion, and street addressing concerns raised by Deputy Sheriff LoPreto.

**Action/Discussion Items**

**A. Preliminary Fence Modification Recommendations from Planning Commission**

Zoning Administrator Hynes presented this item. She reviewed the concerns previously raised by a resident about the three-foot height requirements for corner lots. As directed by the Town Council, Staff and the Planning Commission have reviewed alternatives for modifying the fence height requirements for corner lots. Their preliminary recommendations are to create a definition for a "secondary front yard" and to allow four foot fences in the secondary front yard. Staff is seeking direction from the Council to move forward with modifying the fence ordinance and conducting a public hearing.

Councilman McIntyre asked about VDOT safety issues. The Zoning Administrator said the proposed changes take the visibility triangle into consideration.

Councilman Gray asked what determines the secondary front yard. The Zoning Administrator said the front yard is where the architectural main entrance is located.

Hearing no further discussion, Mayor Zoldos called for a motion.

**Motion:** I move that the Lovettsville Town Council direct Staff and the Planning Commission to move forward with their proposed modification to the fence ordinance and once in a form acceptable to the Commission and following a Planning Commission public hearing, finalize their recommendation, and forward it to the Town Council for consideration.

**By:** Vice Mayor Senate

**Second:** Council Member Burden

**Aye:** Council Members Burden, Carder, Gray, McIntyre, and Senate

**Nay:** None

**Abstain:** None

**Absent:** Council Member Allar

**B. America Recycles Day Proclamation**

Zoning Administrator Hynes presented this item. The Council is being asked to proclaim November 15, 2013 America Recycles Day in the Town of Lovettsville (Attachment 2).

**Motion:** I move that Town Council adopt the attached proclamation and declare November 15, 2013 America Recycles Day, to recognize the environmental stewardship of our community to recycle everyday and to encourage more residents to recycle in the future.

**By:** Council Member Carder

**Second:** Council Member Gray

**Aye:** Council Members Burden, Carder, Gray, McIntyre, and Senate  
**Nay:** None  
**Abstain:** None  
**Absent:** Council Member Allar

C. Additional Sound System

Mayor Zoldos presented this item. He said the Town needs a better sound system for outdoor events. Manager Markel said funding would come from the events line item.

**Motion:** I move to authorize Town staff to investigate and purchase a system not to exceed \$2,000.  
**By:** Council Member Gray  
**Second:** Vice Mayor Senate  
**Aye:** Council Members Burden, Carder, Gray, McIntyre, and Senate  
**Nay:** None  
**Abstain:** None  
**Absent:** Council Member Allar

Information Items

Manager Markel distributed a draft partnership letter that would be sent to local businesses with a list of the Town's main annual events. The intent is to approach local businesses just one time to see what, if any events or activities they would like to support or partner with the Town.

Comments from the Mayor and Town Council

Councilman McIntyre discussed the upcoming "Black and Blue" football games on the Town Green to be held the day after Christmas and on Super Bowl Sunday.

Councilman Gray discussed the tree lighting on December 6. He said that Veterans Day was a very special day.

Vice Mayor Senate had no comments.

Councilwoman Carder said "Trunk or Treating" at the Community Center was well attended and that the Town is progressing nicely on its events.

Councilman Burden did not have any comments.

Mayor Zoldos reported on the following:

- They have started the planning process for the Town Hall expansion to better serve the community.
- The barrels at the gateway into downtown worked well on Halloween and provided extra safety.
- He thanked Councilman Burden for a great job with the Veterans Day Ceremony.
- Christkindlemarkt will be held on December 7 and 8 at the Lovettsville Game Club.

Closed Session

There was no closed session.

Adjournment

There being no further business before the Council, the meeting was adjourned at 8:25 p.m.

Respectfully submitted,



Harriet West, Town Clerk

Date Approved: January 16, 2014

Attachments:

1. Proclamation in Support of American Education Week
2. Proclamation of America Recycles Day

# Town of Lovettsville

## PROCLAMATION

### AMERICAN EDUCATION WEEK NOVEMBER 18-22, 2013

**WHEREAS**, during the week of November 18-22, 2013, citizens throughout the United States are celebrating the observance of American Education Week in appreciation of the important contributions of America's public and private educational systems to the strength of our Communities and our Nation; and

**WHEREAS**, speaking on behalf of the citizens of the Town of Lovettsville, the Mayor and Members of the Town Council are especially proud of our own Lovettsville Elementary School, the Students, the Principal, Teachers and Staff, and are pleased with the exceptional relationship between our School and our Town; and

**WHEREAS**, every citizen of Loudoun County can be justifiably proud of the outstanding accomplishments of the students in Loudoun County Public Schools whose average achievement test scores consistently rank high among the 133 School Divisions of the Commonwealth of Virginia; and

**WHEREAS**, the quality of instructional programs and services in the 84 public schools in Loudoun County that serve over 70,000 students in Kindergarten through High School, and enhances not only the growth and potential of the individual student, but also helps to ensure the strength and viability of the Loudoun Community as a whole; and

**WHEREAS**, informed community support for all of Loudoun's educational programs is essential to continue to provide Loudoun students with the best education possible, which will enable these students to lead productive and useful lives as contributing citizens of this Town, this County, this Nation, and the World.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Members of the Town Council of the Town of Lovettsville encourage all Loudoun citizens to visit their schools during American Education Week, and at other times throughout the school year, to see for themselves the superior quality of teaching and learning in the fastest growing public school district in the Commonwealth of Virginia.

Adopted this 14th day of November, 2013.



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ROBERT ZOLDOS II, MAYOR

*The German Settlement*

# Town of Lovettsville

**Resolution No. 2013-11-001: PROCLAMATION OF AMERICA RECYCLES DAY**

**MOTION: CARDER**

**SECOND: GRAY**

**Whereas**, Lovettsville recognizes the importance of protecting and preserving our natural resources and adopting conscientious habits that will improve our daily lives and bring about a cleaner, safer, and more sustainable environment; and

**Whereas**, Lovettsville provides all residents with weekly free recycling service to encourage recycling amongst the entire community; and

**Whereas**, although there has been a significant increase in the amount of recycling in Lovettsville to date, we must also continue to focus on other initiatives such as waste reduction, composting, the reuse of products and materials, and purchasing recycled products; and

**Whereas**, community leaders can help encourage recycling by informing citizens about local recycling options, they can also help foster greater awareness of the need to expand collections programs by promoting the benefits of recycling investments for businesses; and

**Whereas**, Lovettsville celebrates America Recycles Day 2013 to thank all of the residents of our Town for their environmental stewardship by recycling everyday and to encourage more residents to participate in the coming year.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Town Council for the Town of Lovettsville do hereby recognize November 15, 2013 as **America Recycles Day**.

**VOTE:**

**AYES: Burden, Carder, Gray, McIntyre, and Senate**

**NAYS: None**

**ABSTENTIONS: None**

**ABSENT FOR VOTE: Allar**

Adopted this 14<sup>th</sup> day of November 2013.



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Robert Zoldos II, Mayor

*The German Settlement*