

Lovettsville Mayor and Town Council Retreat

January 30, 2016

**AGENDA**

- 8:30 AM Opening Remarks - Mayor and Town Council Members
- 8:40 AM Discussion of Rules - Sam Finz
- 8:45 AM Discussion of Goal and Purpose of Retreat – Sam Finz
- Set Priorities for the Short (FY 17) and Long Term for the Town
  - Set Priorities for the Town Manager’s FY 17 Action Plan and FY 17 Budget
  - Short Exercise for Town Council
- 9:15 AM Review of FY 16 Town Priorities and Status (Town Manager Action Plan Implementation Calendar)
- 9:45 AM Town Manager’s Presentation of: Town Services Portfolio and LoveStat
- 10:00 AM Break
- 10:15 AM Town Manager’s Briefing to Council on Key Challenges
- 10:45 AM Proposed Priorities to Consider– Town Manager/Sam Finz
- General Budget Discussion of Priority Implementation
  - TM Presentation (Priorities and Why Priority)
  - Town Council Priorities based on Exercise (explanation of Why Priority)
- 11:45 AM Format for Discussion of Priorities- Sam Finz
- 12:00 AM Break - Lunch
- 12:15 PM Discussion of Priorities- Town Council, TM, and Sam Finz
- 2:00 PM Summary and Discussion of Town Manager’s FY 17 Action Plan – Town Council and Town Manager
- 2:30 PM Closed Session- HR Discussion
- 3:00 PM Session Ends