

# Town of Lovettsville

## Town Council Minutes of the February 11, 2016 Regular Meeting

### Call to Order/Pledge of Allegiance

Mayor Robert Zoldos II called the regular meeting of the Lovettsville Town Council to order at 7:30 p.m. on February 11, 2016 at the Lovettsville Town Hall, 6 East Pennsylvania Avenue, Lovettsville, VA.

### Council Members Present

- Mayor Robert Zoldos II
- Vice Mayor Michael Senate
- Council Member Kimberly Allar
- Council Member Tiffaney Carder
- Council Member Rodney Gray
- Council Member Jennifer Jones
- Council Member James McIntyre

### Staff Present

- Town Manager Laszlo Palko
- Zoning Administrator Joshua Bateman
- Town Attorney Elizabeth Whiting
- Town Clerk Harriet West

### Pledge of Allegiance

Mayor Zoldos led those assembled in the Pledge of Allegiance.

Mayor Zoldos announced that there would be no closed session.

### Presentations

There were no presentations.

### Comments from the Public

Mayor Zoldos called for comments from the public.

### Community Presentations

#### A. Loudoun County Sheriff's Office

Deputy Sheriff LoPreto introduced Deputy Young who explained the co-ed basketball tournament the Sheriff's Office is organizing during spring break, March 21-25, 2016. She asked for the Town's assistance in promoting the event to local residents and Home Owners Associations.

Deputy LoPreto gave updates on the recent episode of larcenies from unlocked vehicles in the Lovettsville area and the meeting he and the Mayor had with the VDOT representative to examine the speed signs and "No Through Truck" signage. Deputy LoPreto suggested working directly with the local VDOT representative to resolve these issues. He also suggested that the Town work with VDOT to eliminate the left turn from West Broad Way onto North Berlin Pike to reduce cut through traffic on Cooper Run Drive.

Deputy LoPreto also encouraged the Town to send a representative to the upcoming Western Loudoun Station Quarterly Meeting in Round Hill. He said Captain Ahlemann would like to hold another meeting in Lovettsville in June or July and asked the Town to advertise the meeting to the public. He also discussed the option of giving the Sheriff's Office presentation during a regular Town Council meeting. Mayor Zoldos suggested scheduling the meeting in July after the budget process has been completed. The tentative date discussed was July 28, contingent upon the approval of the Town's Fiscal Year 2017 meeting calendar at the first meeting in July 2016.

B. Lovettsville Library

Councilman McIntyre reported that the Library's new Branch Manager has accepted a position in Utah and will be leaving soon. There will be a reception for her on February 20 at 2:00 p.m.

There were no other community reports.

**Town Commission and Committee Reports**

A. Lovettsville Planning Commission

Chairman McDonough gave an update on the Comprehensive Plan review process and noted that the Facilities and Utilities Committee will be meeting next.

B. Parks Committee

Vice Mayor Senate gave an update on the clock faces.

C. We're In Committee

Councilwoman Carder gave updates on the next meeting, the business expo, and the concert series.

D. Information Flow Committee

Councilman McIntyre said they are working on the draft of the new website design.

E. MayFest Committee

Councilwoman Carder gave updates on sponsors and the new website.

**Additions/Deletions/Modifications to the Agenda**

The Eggstravaganza Partnership Resolution was moved up to Item A.

**Minutes**

There were none.

**Monthly Financial Report**

There was no report.

**Staff Reports**

A. Report from the Town Manager

Town Manager Palko discussed the format for the Town Manager Work Plan based on input received at the Council retreat.

Councilwoman Jones raised the question about who is providing Miss Utility services for the Town. Manager Palko said he would discuss this during the budget process and would provide information on personnel and equipment costs to provide this service.

Manager Palko then reported on the following:

- Work on the waste water treatment plant by English Construction is scheduled to begin in a month.
- The VRA bond application for purchasing the Town Center lots was submitted in early February. The Council discussed holding the public hearing on March 24.
- He is working with staff on the FY 2017 budget.
- The East Broad Way overruns continue to go down.
- He referenced the Action Plan Tracker for the Town Manager and staff contained in his report.

There were no other staff reports.

**Action/Discussion Items**

A. Eggstravaganza Partnership Resolution

Tylee Ulmer from the Lovettsville-Waterford Ruritans Club gave an update on plans for this year's event which will be held on Saturday, April 26 from 12:00-3:00 p.m. She said the Ruritans look forward to working with the Town again on this event.

**Motion:** I move to adopt Resolution No. 2016-02-0001: Town Partnership with the Lovettsville Ruritans for the Eggstravaganza Dated February 11, 2016 (Attachment 1).  
**By:** Council Member Jones  
**Second:** Council Member Allar  
**Aye:** Council Members Allar, Carder, Gray, Jones, McIntyre, and Senate  
**Nay:** None  
**Abstain:** None  
**Absent:** None

**B. Zoning Amendment Initiation – Public Facilities**

Zoning Administrator Bateman presented this item. The Council is being asked to consider initiating and an amendment, pursuant to Section 15.2-2232 of the Code of Virginia, in order to ensure that public facilities and uses are consistent with comprehensive plan, and to ensure that Town facilities are exempted from the Town's zoning ordinance.

**Motion:** I move to adopt Resolution No. 2016-02-0002, as attached, to initiate an amendment to the Zoning Ordinance of the Town of Lovettsville in order to require public facilities and uses to be consistent with the comprehensive plan in accordance with Section 15.2-2232 of the Code of Virginia, and refer the amendment to the Planning Commission for its recommendation (Attachment 2).  
**By:** Council Member Gray  
**Second:** Vice Mayor Senate  
**Aye:** Council Members Allar, Carder, Gray, Jones, McIntyre, and Senate  
**Nay:** None  
**Abstain:** None  
**Absent:** None

**C. Town Square Street Renaming**

Zoning Administrator Bateman presented this item. The Council is being asked to consider renaming the street segments enclosing the Town Square prior to completion of the Lovettsville Square commercial project and occupancy of individual suites by tenants. Mr. Bateman noted that this will only affect a couple of property owners. He added that "Town Square" is not used anywhere in the County and it is an acceptable street name.

The Council and staff discussed the process for renaming the streets and agreed that the Mayor, Town Manager, and Zoning Administrator should meet with representatives from County agencies and the property owners, and then report back to the Council.

In response to a question from Councilman McIntyre, Mr. Bateman explained that the numbers inside the square would be odd numbers and those on the outside would be even numbers.

**D. FY 2017 Budget and CIP Schedule**

Town Manager Palko presented this item. The Council is being asked to approve the revised FY 2017 Budget and CIP Schedule. Manager Palko said he made several revisions to the schedule based on input from the January 28 Town Council meeting.

**Motion:** I move to approve the FY 2017 Budget and CIP Schedule as presented.  
**By:** Council Member Carder  
**Second:** Council Member Gray  
**Aye:** Council Members Allar, Carder, Gray, Jones, McIntyre, and Senate  
**Nay:** None  
**Abstain:** None  
**Absent:** None

E. Loudoun County Bus Route Recommendation to the County

Town Manager Palko presented this item. The Council is being asked to consider adoption of the Town Council Resolution requesting a Loudoun Connector Bus Route round trip from Purcellville through Lovettsville to the MARC train station.

**Motion:** I move for approval of Resolution No. 2016-02-0003 recommending to the County a Loudoun Connector Bus Route round trip from Purcellville through Lovettsville to the MARC Train Station in Brunswick, MD. I further move that the Mayor send the Resolution to the Town's Board of Supervisors Representative and that the Town Manager send the Resolution to the Loudoun County Department of Transportation and Capital Infrastructure (Attachment 3).

I further move for approval of Resolution No. 2016-02-0004 seeking the endorsement of Resolution No. 2016-02-0003 from the Town Councils of Purcellville, Round Hill, and Hamilton (Attachment 4).

**By:** Council Member Jones  
**Second:** Council Member McIntyre  
**Aye:** Council Members Allar, Carder, Gray, Jones, McIntyre, and Senate  
**Nay:** None  
**Abstain:** None  
**Absent:** None

Information Items

There were none.

Comments from the Mayor and Town Council

Councilwoman Jones said the Friday e-mail will include a new section, called Volunteerspot, which will highlight a different volunteer organization every month. She is also working with staff on updating the booklet of community organizations which will be included in the Welcome Packets.

Councilwoman Allar asked that the Memorial Day updates be added to the agenda.

Councilwoman Carder said she is reaching out to local businesses to see how We're In can support them.

Vice Mayor Senate said the Parks Committee is looking into getting donations and sponsors for the clock tower. He would also like to solicit ideas from others.

Councilman Gray said that the Loudoun County Homeschool Patriots, a homeschool basketball team for middle school through high school, just finished the regular season as the #1 ranked team in the state. He noted that there are several kids on the team who live in the Lovettsville area.

Councilman McIntyre said there is a new social media hashtag going around for anything uniquely Lovettsville - #keeplovettvillequirky.

Mayor Zoldos reported on the following:

- He and the Town Manager recently met with President Karin Deli of Lovettsville Volunteer Fire and Rescue to discuss the new facility that will be built by the County. One of the concerns is that they would like to keep the bingo hall; however, the County does not want to pay for this. The company has asked the Town to endorse keeping the facility since it is used for a variety of community events, including Town Council meetings. Mayor Zoldos said he asked President Deli to make a presentation to the Town Council and provide additional information on how often the facility is used for community events. The Council would then consider sending a Resolution to the Board of Supervisors in support of the facility.
- He attended the business mixer last week and said it was the first one that was not well attended.

Manager Palko said he was at a County economic development meeting today and noted that the County is interested in helping existing small businesses grow. Attorney Whiting said she thought there was a small business development center in Loudoun that provided training and technical assistance.

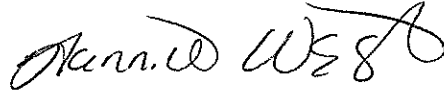
**Closed Session**

There was no closed session.

**Adjournment**

There being no further business before the Council, the meeting was adjourned at 8:54 p.m.

Respectfully submitted,



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Harriet West, Town Clerk

Date Approved: December 8, 2016

**Attachments:**

1. Resolution No. 2016-02-0001: Town Partnership with the Lovettsville Ruritans for the Eggstravaganza
2. Resolution No. 2016-02-0002: Initiate Amendment to the Zoning Ordinance to Require Compliance with the Comprehensive Plan for Public Uses and Facilities
3. Resolution No. 2016-02-0003: Request Loudoun County Connector Service From Purcellville to Lovettsville to MARC Train Station
4. Resolution No. 2016-02-0004: Request Western Loudoun County Town Councils Endorse Lovettsville Resolution Requesting a New Loudoun Connector Bus Route Trip From Purcellville to Lovettsville to the MARC Train Station

# Town of Lovettsville

Resolution No. 2016-02-0001: TOWN PARTNERSHIP WITH THE  
LOVETTSVILLE RURITANS FOR THE EGGSTRAVAGANZA  
DATED: FEBRUARY 11, 2016

MOTION: Jones  
SECOND: Allar

WHEREAS, the Lovettsville Town Council adopted definitions for Partnered vs. Sponsored Events on January 14<sup>th</sup> that clarified the rules for the Town supporting non-town events; and

WHEREAS, Partnered Events require Council Resolution detailing the benefit to the Town as well as the requirements and responsibilities of each party; and

WHEREAS, the Lovettsville Ruritans have been managing an Event for the past 3 years known as Eggstravaganza, where kids enjoy an Easter egg hunt; and

WHEREAS, the Town of Lovettsville has provided equipment support to the event including tables and sound system; and

WHEREAS, the Town of Lovettsville has provided the use of the Walker Pavilion free of charge to the Ruritans for the Eggstravaganza Event; and

WHEREAS, the Lovettsville Town Council has provided manpower to help set-up, DJ, and takedown the event setup; and

WHEREAS, the Lovettsville Town Council believes that the Eggstravaganza event, managed by the Ruritans, is a town-wide community building event that makes the Town of Lovettsville a greater place to live and play;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Lovettsville approves the creation of a partnership relationship with the Ruritans and their Eggstravaganza event where the Town will continue to provide joint planning, set-up and takedown support, sound system support, tables, free reservation of the Walker Pavilion (an application is still required by the Ruritans, but the fee is waived) and promotion support while the Ruritans are expected to take the lead and provide the majority of resources and management for the event.

**VOTE:**

Ayes: Allar, Carder, Gray, Jones, McIntyre, and Senate

Nays: None

Abstentions: None

Absent for Vote: None

Approved: February 11, 2016

  
ROBERT ZOLBOS, MAYOR

  
HARRIET WEST, CLERK TO THE COUNCIL

*The German Settlement*

# Town of Lovettsville

## Resolution: 2016-02-0002: INITIATE AMENDMENT TO THE ZONING ORDINANCE TO REQUIRE COMPLIANCE WITH THE COMPREHENSIVE PLAN FOR PUBLIC USES AND FACILITIES

**MOTION:** Gray  
**SECOND:** Senate

**WHEREAS**, the Town Council has determined that the public necessity, convenience, general welfare and good zoning practices require amendment to the Zoning Ordinance (hereinafter referred to as "the Ordinance"); and

**WHEREAS**, Section 42-34 of the Ordinance authorizes the Town Council, by resolution, to initiate an amendment to the Ordinance and refer such a proposed amendment to the Planning Commission for its recommendation prior to the Town Council rendering a final decision on the amendment; and

**WHEREAS**, the Town Council desires that public facilities and uses be consistent with the Town's adopted comprehensive plan as required by §15.2-2232 of the Code of Virginia; and

**WHEREAS**, the Town Council desires to clarify the zoning provisions applicable to public facilities and uses and routine maintenance activities undertaken by the Town.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council hereby initiates the attached draft amendment to Article VIII of the Zoning Ordinance of the Town of Lovettsville in order to require that public facilities and uses be consistent with the comprehensive plan, and hereby refers the attached amendment to the Planning Commission for its recommendation, subsequent to the Commission conducting a public hearing on the proposed amendment in accordance with §15.2-2204 of the Code of Virginia. The Town Council further requests that the Planning Commission forward its recommendation on the proposed amendment to the Town Council within ninety (90) days of adoption of this resolution in accordance with Section 42-34 (i) of the Zoning Ordinance.

**VOTE:**

**Ayes:** Allar, Carder, Gray, Jones, McIntyre, and Senate  
**Nays:** None  
**Abstentions:** None  
**Absent for Vote:** None

**APPROVED:** February 11, 2016

  
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**ROBERT ZOLDOS II, MAYOR**

**CERTIFIED:**

  
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**HARRIET WEST, TOWN CLERK**

*The German Settlement*

# Town of Lovettsville

Resolution No. 2016-02-0003: REQUEST LOUDOUN COUNTY CONNECTER SERVICE FROM PURCELLVILLE TO LOVETTSVILLE TO MARC TRAIN STATION (ROUND TRIP)  
DATED: February 11, 2016

MOTION: Jones  
SECOND: McIntyre

WHEREAS, the Loudoun County Department of Transportation and Capital Infrastructure is soliciting suggestions for new Loudoun Connector Bus Routes by March 1 2016; and

WHEREAS, the Loudoun County Board of Supervisors will endorse and approve funding recommending new routes for inclusion in the Fiscal Year 2018 County Budget; and

WHEREAS, the Loudoun County Countywide Transportation Plan expressly calls for transportation improvements to serve Loudoun's towns and for services linking Loudoun residents to additional commuter options such as the MARC train in Brunswick, MD; and

WHEREAS, the Town Council has discussed the importance for its residents to have public transportation options connecting to the rest of the County and to Washington DC; and

WHEREAS, the Town Council has identified the importance of providing residents throughout the County opportunities to access Lovettsville's new Commercial Town Center for economic development purposes; and

WHEREAS, the increased usage of Loudoun County Transit and MARC Train service to Washington DC from Western Loudoun County residents could help alleviate some traffic congestion on Route 7; and

WHEREAS, the Town Council has identified Lovettsville as being uniquely situated on a route that could quickly connect many County residents with both the existing Loudoun County Transit services and also the MARC Train to Washington DC.

NOW, THEREFORE, BE IT RESOLVED that the Town of Lovettsville requests that Loudoun County strongly consider the Town Council's request for a new Loudoun Connector Bus route round trip from Purcellville through Lovettsville to the MARC Train Station in Brunswick, MD.

**VOTE:**

Ayes: Allar, Carder, Gray, Jones, McIntyre, and Senate

Nays: None

Abstentions: None

Absent for Vote: None

Approved: February 11, 2016

  
ROBERT ZOLDOS, MAYOR

  
HARRIET WEST, CLERK TO THE COUNCIL

*The German Settlement*



# Town of Lovettsville

Resolution No. 2016-02-0004: REQUEST WESTERN LOUDOUN COUNTY  
TOWN COUNCILS ENDORSE LOVETTSVILLE RESOLUTION REQUESTING  
A NEW LOUDOUN CONNECTOR BUS ROUTE ROUND TRIP FROM  
PURCELLVILLE TO LOVETTSVILLE TO THE MARC TRAIN STATION  
DATED: February 11, 2016

MOTION: Jones  
SECOND: McIntyre

WHEREAS, the Lovettsville Town Council passed Resolution No. 2016-02-0003 requesting that Loudoun County strongly consider a new Loudoun Connector Bus route round trip from Purcellville to Lovettsville to the MARC Train Station in Brunswick MD; and

WHEREAS, the Lovettsville Town Council cooperated with other Western Loudoun County Towns to pass a Joint Resolution in support of improving traffic congestion on Route 7 Eastbound.

NOW, THEREFORE, BE IT RESOLVED that the Town of Lovettsville, in the spirit of cooperation and mutual benefit, requests that the Town Councils of Purcellville, Round Hill and Hamilton endorse, via Resolution, Lovettsville Town Council's Resolution No. 2016-02-0003 requesting a new Loudoun Connector Bus route round trip from Purcellville through Lovettsville to the MARC Train Station in Brunswick MD.


**VOTE:**

Ayes: Allar, Carder, Gray, Jones, McIntyre, and Senate  
Nays: None  
Abstentions: None  
Absent for Vote: None

Approved: February 11, 2016



ROBERT ZOLDOS, MAYOR



HARRIET WEST, CLERK TO THE COUNCIL

*The German Settlement*