

# Town of Lovettsville

## Town Council Minutes of the October 6, 2016 Regular Meeting

### Call to Order/Pledge of Allegiance

Mayor Zoldos called the meeting to order at 7:30 p.m. The meeting was held at the Lovettsville Town Office, 6 East Pennsylvania Ave, Lovettsville, VA.

### Council Members Present

- Mayor Robert Zoldos II
- Vice Mayor Tiffany Carder
- Council Member Kimberly Allar
- Council Member Robert Gentile (arrived at 7:33 p.m.)
- Council Member James McIntyre
- Council Member Mike Senate

### Council Members Absent

- Council Member Jennifer Jones

### Staff Present

- Town Manager Laszlo Palko
- Town Attorney Elizabeth Whiting
- Town Clerk Harriet West
- Utility Director Stephen Gates

Mayor Zoldos recognized Planning Commission Chairman Frank McDonough who was in the audience.

### Closed Session

Mayor Zoldos said there was no expected closed session.

### Pledge of Allegiance

Mayor Zoldos led those assembled in the Pledge of Allegiance.

### Presentations

#### A. Dr. Harrigan, Palmercare Chiropractic

Dr. Harrigan distributed healthy snacks and spoke about wellness.

#### B. Alysoun Mahoney, Loudoun Wildlife Conservancy

Ms. Mahoney gave a presentation on the Loudoun Wildlife Conservancy and humane approaches for managing vultures.

### Comments from the Public

Mayor Zoldos called for comments from the public. There were none.

### Community Presentations

#### A. Lovettsville Library

Vice Mayor Carder reported on upcoming activities at the Library.

### Town Commission and Committees

#### A. Lovettsville Planning Commission

Chairman Frank McDonough gave updates on upcoming Planning Commission agenda items including modifications to the sign ordinance to comply with the Supreme Court ruling and the public hearing on the Comprehensive Plan. He also noted he will be attending the Planning Commission Chairman seminar in Charlottesville.

Events Committee

Councilman McIntyre gave an update on the next committee meeting and barn inventory.

- a. LOVE America – Councilwoman Allar gave an update on preparations for the Veteran's Day Ceremony.
- b. LOVE Spring – Vice Mayor Carder had nothing to report.
- c. LOVE Summer – There was no report.
- d. LOVE Fall – Councilman McIntyre reported on Oktoberfest. He noted they had more than 200 volunteers and provided \$13,000 in direct contributions to the local community groups involved. The Oktoberfest Treasurer will give an official financial report at the next Council meeting.
- e. LOVE Winter – Councilwoman Allar gave updates on preparations for WintertainmentFest, Light up Lovettsville, and Berserkle on the Squirkle.

B. Parks & Beautification Committee

Councilman Senate gave updates on fundraising plans for the clock tower and painting the steel fences along the shared used path on Rt. 287.

C. Business & Tourism Committee

Vice Mayor Carder reported on the next meeting.

D. Infrastructure, Environment & Utilities Committee

Councilman Gentile said the committee will be discussing well head protection and street renaming at their next meeting.

D. Information Flow Committee

Councilman Senate reported on the next meeting.

**Additions/Deletions/Modifications to the Agenda**

There were none.

Minutes

A. October 22, 2015 Regular Meeting

**Motion:** I move to approve the minutes of the October 22, 2015 regular meeting.

**By:** Carder

**Second:** Senate

**Aye:** McIntyre, Senate, Carder, and Allar

**Nay:** None

**Abstain:** Gentile

**Absent:** Jones

The Clerk also requested that the Council consider approving the minutes of the August 25, 2016 meeting which was the subject of a FOIA request. The Clerk distributed printed copies for the Mayor and Council's review.

**Staff Reports**

A. Report from the Town Engineer

The Town Engineer submitted a written report.

B. Report from the Utility Supervisor

Utility Supervisor Gates reviewed his written report and responded to a question from the Council regarding hard water residue. He noted there were no issues at the plant as the result of the recent heavy rains.

C. Report from the Town Attorney

There was no report.

**D. Report from the Town Manager**

Town Manager Palko submitted a written report and gave an update on the State emergency management call regarding the possible hurricane in the forecast.

**Action/Discussion Items**

**A. Public Hearing- Budget Amendment 2**

Vice Mayor Carder read the rules for public comment and the Notice of Public Hearing for the proposed Operating and Capital Budget Amendment 2 for Fiscal Year 2017. Mayor Zoldos opened the public hearing at 8:20 p.m. Town Manager Palko presented this item and noted the following proposed budget amendments:

- Allocating \$3,000 in revenue from Utility Fund reimbursements to LOVE Winter and LOVE Summer.
- Allocating \$4,800 in the Utility Fund budget for computer technology and HVAC. Other changes include transitioning the part-time operator position to a full-time position in FY 2017 rather than FY 2018 and purchasing additional meters due to increased development.

In response to a question from Mayor Zoldos, Mr. Palko said he would provide an updated forecast of revenues for FY 2018 since new home construction is occurring much faster than expected.

Mayor Zoldos called for comments from the public. Hearing none, the Mayor closed the public hearing for Budget Amendment 2 at 8:30 p.m. Councilman McIntyre made the following motion:

- Motion:** I move that the Council adopt Ordinance 2016-10-001 to amend the FY 17 Budget as presented.
- Second:** Gentile
- Aye:** McIntyre, Gentile, Senate, Carder, and Allar
- Nay:** None
- Abstain:** None
- Absent:** Jones

**B. Scheduling Meetings**

Town Manager Palko presented this item. Following discussion, the Council scheduled the following meetings:

- Comprehensive Plan Retreat – November 6, 2016 at 8:30 a.m.
- LOVE Summer Meeting – November 2, 2016 at 6:00 p.m.

Mayor Zoldos asked to add the following items to the agenda. There was no objection from the Council.

**C. Halloween Preparations**

The Mayor and Council discussed Halloween preparations and agreed that with the new lights and sidewalks on East Broad Way there was no need for the Town to do anything this year.

**D. Virginia Municipal League Conference**

The Mayor and Council discussed the conference agenda, sessions, and travel arrangements.

**E. August 25, 2016 Regular Meeting Minutes**

The Council took a brief recess at 9:23 p.m. to review the August 25, 2016 minutes and resumed the meeting at 9:31 p.m. Councilman Senate made the following motion:

- Motion:** I move to accept the minutes of the August 25, 2016 regular meeting.
- Second:** Gentile
- Aye:** McIntyre, Gentile, Senate, Carder, and Allar
- Nay:** None
- Abstain:** None
- Absent:** Jones

**Information Items**

There were none.

**Comments from the Mayor and Town Council**

Councilman Senate thanked the Oktoberfest Committee for the new building replica.

Councilman Gentile said he will be not be present for the next meeting.

Councilman McIntyre gave an update on the clock tower replica and the upcoming Catoctin Holiday Art Tour. He thanked the "minions" for their help during Oktoberfest.

Mayor Zoldos reported on the upcoming COLT (Coalition for Loudoun Towns) meeting, PTO bingo, and the ribbon cutting ceremony for the Sheriff's Office Western Loudoun Station. He said he is really excited about the work the committees are doing and that he looks forward to seeing everyone on Sunday at the VML conference.

**Adjournment**

There being no further business before the Council, the Mayor adjourned the meeting at 9:41p.m.

Respectfully submitted,



Harriet West, Town Clerk

Date Approved: June 8, 2017

Attachments:

1. Ordinance 2016-10-001

# Town of Lovettsville

## Ordinance 2016-10-001: APPROVE BUDGET AND CIP AMENDMENT 2 FOR FISCAL YEAR ENDING JUNE 30, 2017

**MOTION:** McIntyre  
**SECOND:** Gentile

**WHEREAS**, the budget, capital improvement plan (CIP), and tax rates for the fiscal year ending June 30, 2017 was reviewed and adopted on June 16, 2016 by the Town Council on June; and

**WHEREAS**, the town has updated end of year results for the Fiscal Year ending on June 30, 2016 determining surpluses; and

**WHEREAS**, the Town Council has reviewed the amendment to the budget and CIP based on the allocation of these surpluses.

**IT IS ACCORDINGLY ORDAINED** by the Town Council of the Town of Lovettsville as follows:

1. The proposed budget and CIP Amendment 2 are approved as presented.
2. Appropriations are hereby made for the fiscal year ending June 30, 2017, in the amounts shown to the categories and accounts therein for the general and utility funds and Frye Court Service District fund.
3. There are no changes to the tax rates, user charges, and fees.

**VOTE:**

**AYES:** Allar, Carder, Gentile, McIntyre, and Senate

**NAYS:** None

**ABSTENTIONS:** None

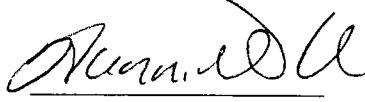
**ABSENT FOR VOTE:** Jones

**APPROVED:** October 6, 2016



Robert Zoldos II, Mayor

**CERTIFIED:**



Harriet West, Town Clerk

*The German Settlement*