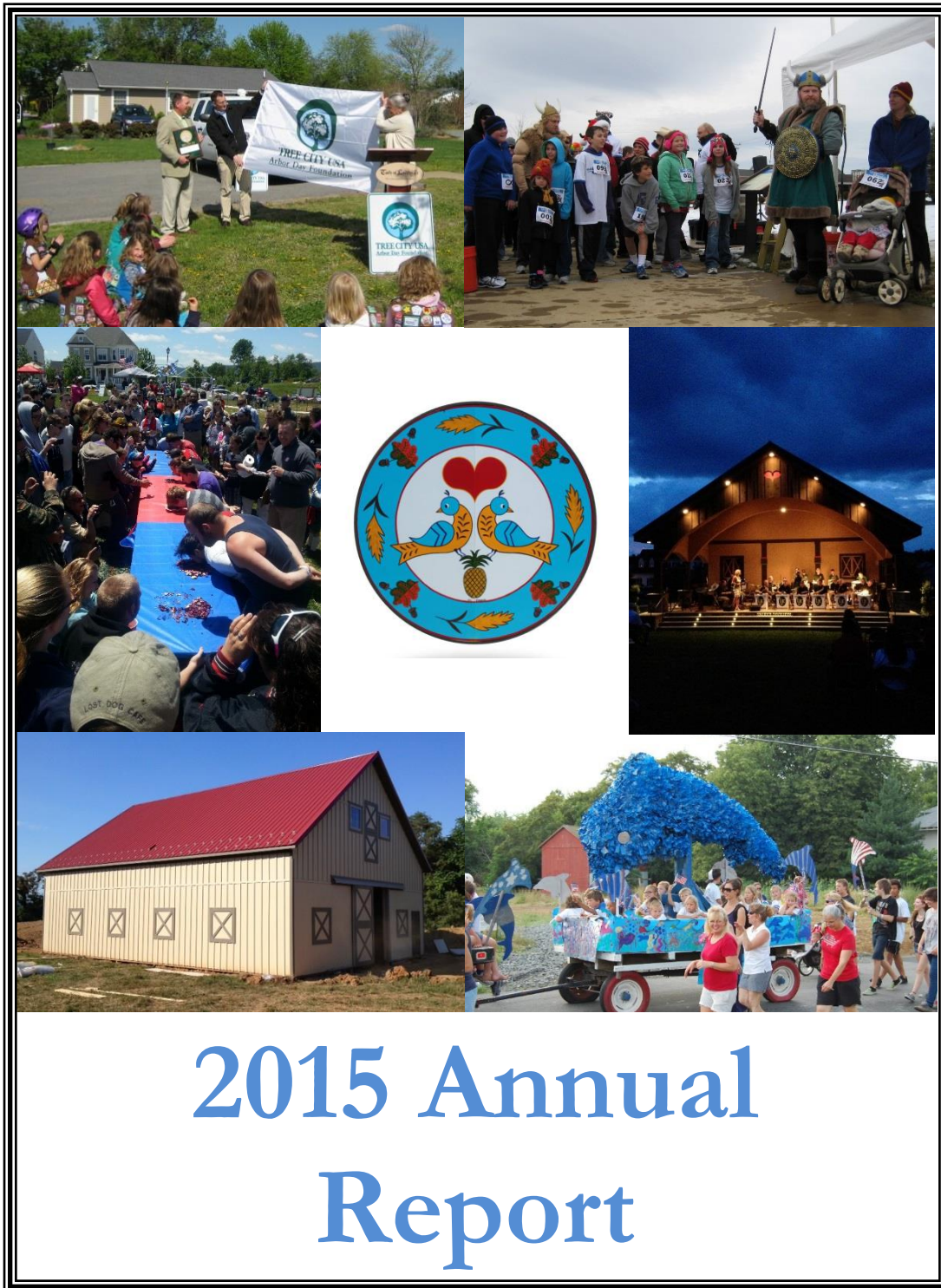


# Town of Lovettsville



## 2015 Annual Report

**Town of Lovettsville – 2015 Annual Report**  
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## **ELECTED AND APPOINTED OFFICIALS**

### **Mayor and Town Council Membership**

- Robert Zoldos II, Mayor
- Mike Senate, Vice Mayor
- James McIntyre
- Rodney Gray
- Jennifer Jones  
Tiffany Carder
- Kim Allar

### **Planning Commission Membership**

- Frank McDonough, Chair *(first meeting as Chair-July 15, 2015)*
- Robert Gentile, Vice Chair  
Joseph Mueller *(last meeting as Chair-July 1, 2015)*
- Thomas Ciolkosz
- Dorri O'Brien *(last meeting-February 4, 2015)*
- Anthony Quintana *(last meeting-July 1, 2015)*
- Buchanan Smith
- Nate Fontaine *(first meeting-May 6, 2015)*
- Shiva Shilling *(first meeting-December 16, 2015)*

### **Board of Zoning Appeals Membership**

- Theodor Bratrud III, Acting Chair *(reappointed-September 11, 2014)*
- Anthony Quintana *(appointed-July 10, 2014)*
- Thomas Ciolkosz *(appointed-October 22, 2015)*

## **TOWN GOVERNMENT STAFF**

### **Town Administration**

- Laszlo Palko, Town Manager
- Harriet West, Assistant to the Town Manager/Town Clerk
- Lance Gladstone, Treasurer
- Lisa Mullen, Customer Service and Administrative Specialist

### **General Fund Service Directors/Coordinators**

- Karin Fellers, Town Engineer and Public Works Director
- Joshua Bateman, Planning and Zoning Administrator
- Jonathon Rowles, Economic Development Coordinator
- Tiffany Ahalt, Events & Tourism Coordinator

- **Henry Pearson, Maintenance Specialist (Events/Parks/Facilities/Utility Support)**

### Utilities Enterprise

- **Stephen Gates, Utility Director**
- **Jim Gibbs, Utility Operator**
- **Eddie Staubs, Utility Operator**
- **Robert Robinson, Instrumentation Technician**

## INTRODUCTION

Lovettsville was an even busier place in 2015 than the extremely busy 2014! The Town successfully completed its largest capital project in its history (the Broadway Streetscape Project Phase 1), supported VDOT with the completion of the first half of the Berlin Turnpike Shared Used Path, adopted critical budget and fiscal policy reforms that manage the Town's debt and reserves, began reviewing and revising the Comprehensive Plan, hired four part-time employees, and saw the beginning of construction of our Commercial Town Center! Lovettsville's private sector community was also very active, with 20 new businesses established and 15 new homes being constructed in Town. The Town also expanded many long-running events and activities that celebrate the history and strong sense of community that is shared in Lovettsville. The following report records the most significant Town government accomplishments and events that took place for the calendar year 2015, along with a numerical listing of several key indicators related to Town growth, development, and economic activity.

## HIGHLIGHTS

### ***Broadway Phase 1 Completed!***

The long awaited 1<sup>st</sup> half of the Broadway Streetscape Project reached substantial completion in December 2015. This was the largest Capital Project (\$2.9 million) the Town has managed in its history. The Town hopes to be able to complete the 2<sup>nd</sup> half within five years.

### ***Shared Use Path along S. Berlin Pike Completed!***

The even longer awaited Shared Use Path along Berlin Pike saw substantial completion of the first half (S. Berlin) in November of 2015. This was a VDOT funded and managed program. The Town will continue to seek VDOT support with completing the 2<sup>nd</sup> half of the project (N. Berlin).

### ***Change in Town Staffing***

The Town hired four new part-time positions- 3 for the General Fund and 1 for the Utility Enterprise. First, the Town hired Lisa Mullen to serve as the Customer Service &

Administrative Specialist to improve customer service to our residents. Lisa has been a tremendous asset to our team and has really professionalized our customer service to our residents. Next, the Town's Utility Enterprise hired Robert Robinson as the Instrumentation Technician to help manage our Utility Technology and Communications systems. Robert has helped the Utility team continue to save money for the Town by eliminating the need to hire contract support on many occasions. Then, as the Town Council prioritized economic growth over the next few years to generate needed revenues for Capital Investments, the Town hired Jonathon Rowles towards the end of the year to serve as the Town's Economic Development Coordinator. Jonathon will be busy in 2016 developing the Town's first ever Economic Development Strategy and supporting the success of our new Town Center Commercial. Finally, in order to fill a previous position that the Town held, the Town hired Tiffany Ahalt to serve as the Town's Events Coordinator in December of 2015. As a result of her incredible experience, Tiffany's position is the Events and Tourism Coordinator. The Town hopes that as we professionalize events management, the Town will be able to further attract tourists to Lovettsville.

### ***Savings from Change in Waste Water Treatment Plant and Water Operations***

Despite seeing a \$200K decrease in Tap Fees from projected revenues in FY 2015, thanks to the efforts of our Utility Team, the Utility Budget still generated an operating surplus at the end of the year. As you remember from last year's Annual Report, the Town made the decision to move to internal utility operators in July 2014 instead of contracting with Loudoun Water. Since that time, our Utility Operators have saved the Town over \$100K when compared to contracting with Loudoun Water. Besides the financial benefits, there have also been operational benefits including increased manpower, increased efficiency/productivity, more scope of coverage, capital savings via more maintenance attention, internal maintenance and repairs vs. contract support, emergency utility response capabilities, and town pride from uniforms and vehicles.

### ***Fiscal Policy Adopted***

As the Town has nearly tripled in size the last 15 years, the responsibilities of Town government have grown. This population increase and resulting increase in operational service capacity and capital needs has resulted in larger amounts of money that the Town manages. With this expanded scope and responsibilities it became time for the Town to adopt a fiscal policy to properly manage its revenues and expenditures. The Town Council adopted the Town's first ever Fiscal Policy this past year. This fiscal policy is Town Council's mechanism for guiding the Town Staff towards responsible fiscal management. The FY 2016 budget established the framework for this fiscal policy. The FY 2016 budget and later budget amendment pulled the Town out of structural deficits (through a mix of significant spending cuts, increased water and sewer rates, and the delineation of a debt retirement fund), defined and set a path for funding reserves, set the path for managing and retiring debt, and improved service-level capacity. Unfortunately the budget did not address the inability of the General Fund to finance new capital projects. The FY 2017 budget will work to address this and will require an update to this document. To ensure that the strategy for FY 2016, and eventually the FY 2017 strategy, is codified as Town policy moving forward the Town Council instructed the Town Manager to draft a fiscal policy for Town Council's

approval. Future changes to budget strategies would require Town Council amendment to the fiscal policy. This extra-step will force future Town Managers and Town Councils to think hard about making any adjustments to the budget strategy to prevent fiscally irresponsible actions.

### ***Comprehensive Plan Review Underway***

The Town also began reviewing and revising its Comprehensive Plan per State Code requirements of reviewing every five years. Subcommittees were established for each chapter of review: Housing, Economic Development, Transportation, and Public Facilities. Each Subcommittee has resident members joining Planning Commission Members. Subject matter experts have also been invited to support this process. The review and revision should be completed by mid-2016.

### ***Management Reforms Underway***

With new management in place, the Town has adopted new management strategies aimed at improving Town government performance. These reforms are ongoing and are expected to be completed over the next few years. These Performance Management reforms include: Budget Execution Strategy, Tracking Hours worked by Program and Activity in order to develop program and performance budgets, Tracking Performance by Activity and Program to eventually track efficiency and productivity ratios, Performance Bonuses, and Activity Standard Operating Procedures.

### ***Phase 1 of Town Center Commercial Began Construction!***

NVRetail began construction of Phase 1 of the Town's Commercial Center Project in September of 2015. The 18,000 square foot planned retail center is expected to be completed by June of 2016.

## **CAPITAL PROJECTS**

### ***East Broad Way Streetscape Improvements***

Phase I of the East Broad Way Streetscape Improvements has been almost completed. The Town staff provided support to the contractor for all water cutoffs and issues that came up including a handful of water breaks triggered by the activity in the area. A small list of punch list items still await the contractor's attention and a final inspection and release of the VDOT Land Use Permit is still needed.

### ***Town Hall Expansion***

The Town is moving towards purchasing four lots at the east end of the Town Green. One option for these lots may be a future Town Hall location.

### ***Quarter Branch Park and Support Facility***

All final punch list items were completed for the Town Barn portion of the project.

## ***Water System Improvements***

The new Supervisory Control and Data Acquisition (SCADA) system installation for the water system was completed by Sherwood Logan, Inc. in July, 2015. The new system is completely operational and functioning as intended and has greatly enhanced the communication between our Water Systems and between our Water Systems and our Utility Team.

## ***Berlin Pike Bike Path***

This VDOT administered project was bid twice in the spring and then construction was completed in the summer and fall. The Town was handed complete responsibility for inspection and oversight for the water line work on this project. Town staff conducted inspections and provided support to the contractor for all water cutoffs and issues that came up. The project is completed except for final review of any punch list items and release of the project.

## ***Waste Water Treatment Plant Contract Issues***

After years of unsuccessful discussions and negotiations with the contractor English Construction (design/build contractor for the third module at the WWTP), the Town hired the firm of Williams and Mullen from Tysons Corner, VA as outside counsel to negotiate a resolution of the contractor's default. Negotiations in 2015 have finally resulted in an additional change order intended to address many of the operational challenges. Some final design items must be completed and then the work to make the corrections is expected to start.

## ***Drainage Ditch near 7-Eleven Improvements***

In collaboration with the Town, the Piedmont Environmental Council received grant money from the National Fish and Wildlife Foundation to complete regrading and installation of new storm drainage on Keister Lane and install a junction box to replace the open ditch at Berlin Pike between 7-Eleven and Bonnie's. The Town hired engineer, CPA, completed the engineering and obtained the approval of VDOT. Bid opening revealed a substantial cost overrun from the grant funds available. Additional funds were offered from Loudoun County and the Town to allow the project to move forward, however, the time needed to obtain the additional funds forced the contractor to wait until spring 2016 to begin construction of the project.

## ***Water and Sewer Compliance Package and Fog Permit Issuance***

Staff completed the research and paperwork needed and launched the new Water and Sewer Compliance requirement for all non-single family residential connections to the water and sewer system. This package is intended to ensure that the water meter size is appropriate for the fixture count and usage while even more importantly, ensuring that all local, state and federal requirements are met for ensuring the safety of the water and sewer system. Most packages have been provided and approved. Food Service Establishments are required to provide additional information concerning their Fats, Oils and Grease production and treatment. Several permits have already been issued and

more are still in the works as modifications will be needed to the treatment system before they will meet all requirements.

### ***Information Sign***

The Parks Committee worked with Quail Run Signs to design and construct an attractive and unique sign installed in the Town Square that provides ongoing information about Town Meetings and events that occur throughout the year. The sign was completed in the early fall.

### ***Clock Tower Glockenspiel and Clock Face Design***

The Parks Committee worked with Christoph Paccard Bell Foundry to begin the design of the Glockenspiel, chimes, cuckoo and clock face that is planned for the new Clock Tower being installed in the new Lovettsville Square commercial building. Basic structural design was completed first in order to ensure that the Clock Tower shape and structure will easily accommodate the future installation of the Town desired elements. The Parks Committee is still working to complete the appearance and character of the elements with the hope of beginning a fund raising program to start installing some of these elements.

### ***Community Gardens***

The Town was approached by the Lovettsville Garden Club to install a Community Garden in the area in front of the Quarter Branch Park. The agreement was finalized in the spring and the Garden Club developed the area and initiated multiple garden plots in their first year.

### ***Wellhead Protection Plan Update***

The Town applied and was awarded \$24,000 from the Virginia Department of Health to update the Town's 2009 wellhead protection plan. Activities already completed include research and review hydrogeologic references, performance of a field inspection and survey of potential pollution sources and existing water wells, and develop a geographic information system (GIS) to compile information and data in the Town and surrounding area. A new protection area map and recommendations for the type of activities to allow within this area will be provided this winter and spring to finish up this project.

### ***Other Project Highlights***

- 22 pavers were added to the Veterans Memorial.
- Cross Connection Testing were completed for all testable assemblies.
- A new method for distribution of the Consumer Confidence Report via posting on the website and notifying the residents through their water bill saved \$500 in postage and materials for the Town.



## **ECONOMIC DEVELOPMENT INITIATIVES**

Lovettsville welcomed 20 new businesses to Town, including 16 home-based businesses and four new commercial establishments (Lovettsville Style and Shave, House Paws Animal Hospital, Lovettsville Farm Store, and Thaiverse Restaurant).

The “We’re In!” Lovettsville Business and Tourism Committee accomplished the following:

- Sponsored Berserkle in the Squirkle 2015
- Attended the Potomac Partnership Mixer hosted by Brunswick in February
- Coordinated the first annual Lovettsville Business Expo in March
- Hosted a small business breakfast in May
- Hosted a business-to-business mixer in June
- Sponsored four Music on the Green concerts
- Hosted a Potomac Partnership mixer in the fall
- Partnered with the Greater Brunswick Area Chamber of Commerce to plan and promote the Brunswick Business Expo in November
- Sponsored and promoted Light Up Lovettsville
- Provided cookies and cocoa for the Christmas tree lighting
- Created the website [www.wereinlovettsville.com](http://www.wereinlovettsville.com) for an online directory of businesses
- Served as a sponsor of the Catoctin Holiday Art Tour

## **EVENTS**

### ***Volunteerfest***

The Town of Lovettsville celebrated its Volunteers and Community Groups by hosting the annual Volunteerfest this past April 19th at the Lovettsville Game Club Association. The fair is designed to allow community service organizations a chance to promote and recruit volunteers and to recognize the many valuable volunteers that make our Town a great place to live. Last year we had 42 interested patrons and we hope to bring even more interest to this year’s event on April 24th.

### ***Berserkle on the Squirkle***

The Town held its 4<sup>th</sup> Annual New Year’s Day event, called Berserkle in the Squirkle. This event consisted of a 5K, family friendly “fun run”.

### ***Arbor Day/Earth Day***

The Town jointly celebrated Arbor Day and Earth Day at a special tree planting ceremony on April 22.

### ***Eggstravaganza***

The 2<sup>nd</sup> Annual Easter event was put on by the Lovettsville-Waterford Ruritans with sponsorship by the Town on the Town Green.

### ***MayFest***

This Saturday of Memorial Day weekend festival is now in its fourth year and is seeing significant growth.

### ***Movies on the Green***

The Town, in partnership with the Lovettsville Community Center, continued this tradition, now in its eighth year, using the Walker Pavilion. In 2015, five movies were planned, and fortunately no movies were cancelled due to bad weather.

### ***Memorial Day***

On Monday, May 25, the Town gathered for the annual Memorial Day Ceremony at the Veterans Memorial in the Town Square.

### ***Wild on the Green! Town Picnic and Kickball Game***

On August 23<sup>rd</sup> the Town hosted its third annual picnic on the Town Green to give residents a chance to meet with the Town's elected officials and each other. The Town provided picnic food with the support of the Lions Club who grilled hotdogs and provided snow cones. The Town also organized several kickball games.

### ***Patriot Day***

In keeping with the Town's tradition, a simple ceremony of remembrance was held at the Veterans Memorial on September 11. Fire and rescue personnel along with other community members participated in the event. The Town also held a remembrance that evening during its Patriotic Movie on the Green where *Miracle* was shown to a capacity crowd.

### ***Oktoberfest***

The Town's signature event celebrated its 22<sup>nd</sup> year. The event had perfect weather and drew more visitors than ever, showcasing our community to thousands of guests from across the DC area. The weekend kicked off on Friday night with a restructured Royalty Competition, and concluded on Sunday with a church service in the tent helping to celebrate New Jerusalem Lutheran Church's 250<sup>th</sup> anniversary. Oktoberfest continued to foster relationships with local civic groups and the weekend proved to be a successful fundraising opportunity for the Lions Club, the Ruritans, the Lovettsville Game Protective Association, the PTO, the Community Center Advisory Board, the Lovettsville Cooperative Market, and the Friends of the Lovettsville Library.

### ***Veterans Day***

The Town held its annual Veterans Day Ceremony on November 11 at the Veteran Memorial in the Town Square. This year the Town was proud to dedicate 22 new pavers as part of the Veteran's Memorial. A crowd of approximately 250 citizens attended to see the dedication, hear the Lovettsville Elementary School Chorus and remarks from keynote speaker, Capt. (ret) Adrian Veseth-Nelson, Founder of Invisible Wound.

### ***Wintertainmentfest- The Town Christmas Tree-Lighting Ceremony***

A large crowd filled the Town Square to celebrate Christmas with the lighting of the

Town Christmas Tree. There was music by the Lovettsville Elementary School Chorus, a light show spectacular by Exterior Illumination Specialist Dr. Scott Dockum, and a traditional reading of “Twas the Night Before Christmas.”

***Light Up Lovettsville***

For the fourth year, the Town sponsored the holiday light competition, with traveling trophies awarded to the best house and business. Local citizen judges volunteered to ride the hay wagon around Town to select the winners. The top three properties in each category were recognized at a special reception at Town Hall.

**PLANNING, DEVELOPMENT, AND ZONING ACTIVITIES**

The following table summarizes plan and permit activity for the calendar year:

<b>Permit Type</b>	<b>Subcategory Type</b>	<b>Number Issued/Approved (Number of Lots)</b>
<b>Zoning Permits</b>	Major Improvements – New construction	15
	Major Improvements – Other	6
	Minor Improvements	30
<b>Occupancy Permits</b>	N/A	9
<b>Sign Permits</b>	N/A	12
	Construction drawings	0
<b>Site Plans</b>	Final plats	2 (10)
	Residential	0
	Commercial	1
<b>Conditional Use Permits</b>	New construction – Institutional	1
<b>Rezoning</b>	Proffer amendments	1

The Town staff, working in cooperation with the Planning Commission and Town Council, continued to revise the Town’s zoning ordinance during 2015 in order to keep the ordinances current with the Code of Virginia, address deficiencies, and implement the policies of the adopted Comprehensive Plan. The need for specific amendments was identified by Town staff as part of a periodic review of the ordinances, in consultation with the Town Attorney, and at the instigation of property owners/developers.

## **GENERAL STATISTICS**

<b>Item</b>	<b>Amount</b>	<b>Notes</b>
Business License (in Town)	\$27,883 (97)	<p>97 business licenses were issued in 2015, compared to 90 in 2014; an increase of 8%. Fees collected increased by \$2,958 or 12%.</p> <p>Five businesses accounted for 55% of the total license fees collected – AGSI, Inc (17%), Quarter Branch Technologies (15%), 7-Eleven (11%), Andy's (6%), and Lovettsville BP (6%).</p>
Business License (Out-of-Town Contractors)	\$30,653 (157)	<p>157 contractor licenses were issued in 2015, compared to 132 in 2014. Even though the number of licenses issued increased, fees decreased \$1,402 (4%), due to decreases in gross receipts reported. In addition, 117 contractors (75%) paid no fee at all since they reported gross receipts below \$25.00; hence no payment is required.</p> <p>One company, NVR/Ryan Homes, accounted for 52% of total license fees collected.</p>
Vehicle Decals (4+ wheels)	\$32,232 (1,400)	1,400 vehicle decals were issued in 2015 compared to 1,371 in 2014, an increase of 2%. Revenue from vehicle decal sales increased by \$1,771.
Vehicle Decals (Motorcycles)	\$641 (42)	42 motorcycle decals were issued in 2015, the same as in the previous year.
Occupancy Permits Issued	\$750 (9)	9 Occupancy Permits were issued in 2015, a decrease of 64% from the previous year. This is due to fewer new homes being constructed by Richmond American Homes in Town Center.

Zoning Permits Issued	\$5,175 (51)	51 Zoning Permits for minor and major improvements were issued in 2015, compared to 70 the previous year. Revenue decreased 31%, from \$7,500 to \$5,175.
Home Occupation Permits	\$800 (16)	16 Home Occupation Permits were issued in 2015, compared to 28 the previous year, a decrease of 43%. Revenue also decreased 43%.
FOIA Requests	0	There were no FOIA Requests in 2015, the same as the previous year.
Sewer Taps Sold	\$243,950 (15)	15 sewer taps were sold in 2015, a decrease of 35% from the previous year. Revenue decreased by \$29,750 from \$273,700 to \$243,950.
Water Taps Sold	\$0 (0)	No water taps were sold in 2015, compared to 1 the previous year.
Sewer Connections	\$15,000 (15)	15 sewer connections were sold in 2015, compared to 23 the previous year. Revenue decreased by \$8,000 (35%).
Water Connections	\$15,000 (15)	15 water connections were sold in 2015, compared to 23 in 2014. Revenue decreased by \$8,000 (35%).
<b>Total</b>	<b>\$372,084</b>	<b>Total revenue in 2015 from the items listed above was \$372,084, a decrease of \$55,432 (13%) from the previous year. This is largely due to the decrease in water/sewer fees collected from the construction of new homes.</b>

## **CONDITIONAL USE PERMITS**

<b>Request</b>	<b>Action</b>	<b>Date</b>
To authorize the establishment of a veterinary clinic/hospital (House Paws) in an existing building located at 6 East Pennsylvania Avenue within the C-1 Community Commercial District.	Approved with conditions (10)	February 26, 2015

## **REZONINGS**

<b>Request</b>	<b>Action</b>	<b>Date</b>
None		

## **PROFFER AMENDMENT**

<b>Request</b>	<b>Action</b>	<b>Date</b>
To amend the previously-approved concept plan and proffered conditions for the Lovettsville Square/Town Center Commercial Development.	Approved	January 22, 2015
To amend the previously-approved concept plan and proffered conditions for the Keena Subdivision.	Pending	n/a

## **SITE PLAN / CONSTRUCTION PLAN REVIEW**

<b>Request</b>	<b>Action</b>	<b>Date</b>
To approve an amendment to the construction drawings/plan for the Lovettsville Town Center Subdivision, Section 1, in order to extend sanitary sewer to existing lots 5D, 5E, and 5F on West Broad Way.	Pending	n/a

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## **SITE PLAN AMENDMENTS**

<b>Request</b>	<b>Action</b>	<b>Date</b>
To approve an amendment to the site development plan for the Lovettsville Square/Town Center Commercial Development.	Approved	September 1, 2015

## **PRELIMINARY PLATS**

<b>Request</b>	<b>Action</b>	<b>Date</b>
None		

## **FINAL PLAT**

<b>Request</b>	<b>Action</b>	<b>Date</b>
To approve the final subdivision plat for the Cooper Run Subdivision (5 lots).	Approved	January 26, 2015
To approve the final subdivision plat for the Lovettsville Square/Town Center Commercial Development and Residential Parcels (5 lots).	Approved	November 26, 2015

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## **BOND REDUCTION & RELEASE**

<b>Development</b>	<b>Action</b>	<b>Date</b>
Cooper Run Subdivision	Approval of request for bond reduction	June 11, 2015

## VDOT STREET MAINTENANCE ACCEPTANCE

Development	Streets	Date
Lovettsville Town Center – Section 3	Eisentown Drive, Fox Meadow Drive, Oakfield Drive, Black Forest Lane, Moran Way	Pending

## CODE AMENDMENTS

Request	Action	Date
<b>Ordinance No. 2015-01-0001:</b> Approve Zoning Case No. LVRZ-2014-0001 to Amend the Proffered Conditions and Concept Plan for the Lovettsville Square/ Town Center Commercial Area	Approved	January 22, 2015
<b>Ordinance No. 2015-01-0002:</b> Approving Joint Powers Agreement	Approved	January 22, 2015
<b>Ordinance No. 2015-02-0001:</b> Approving Conditional Use Permit for LVCU 2015-0001 for the Establishment of a Veterinary Hospital at 2 East Pennsylvania Avenue	Approved	February 26, 2015
<b>Ordinance No. 2015-05-0001:</b> Amended Article II (“Tree Conservation”) of Chapter 10 of The Town Code	Approved	May 14, 2015
<b>Ordinance No. 2015-05-0002:</b> Amended Article XIV of the Zoning Ordinance and adopted an Official Zoning Map	Approved	May 14, 2015
<b>Ordinance No. 2015-06-0001:</b> Amended Town of Lovettsville Schedule of Fees to Revise Water and Sewer User Charges, Budget Option 1	Approved	June 18, 2015
<b>Ordinance No. 2015-06-0002:</b> Approved Budget and CIP, Adopt Tax Rates and Make Appropriations for Fiscal Year Ending June 30, 2016 Budget Option 1	Approved	June 18, 2015
<b>Ordinance No. 2015-08-0001:</b> Amendment to the Zoning Ordinance Provisions Pertaining to Nonconforming Uses, Buildings And Lots	Approved	August 27, 2015



<b>Ordinance No. 2015-09-0001:</b> Adopt the Amended Employee Policy Manual Dated September 17, 2015	Approved	September 17, 2015
<b>Ordinance No. 2015-09-0002:</b> Adopt the Amended Fiscal Year 2016 Budget	Approved	September 17, 2015
<b>Ordinance No. 2015-10-0001:</b> Adopt the Fiscal Policy Dated October 22, 2015	Approved	October 22, 2015
<b>Ordinance No. 2015-11-0001:</b> Amended Lot Coverage Requirements and Garage Setbacks in the Residential Zoning Districts	Approved	November 12, 2015
<b>Ordinance No. 2015-12-0001:</b> Amendment to the Zoning Ordinance to Clarify the Zoning Requirements Applicable to Convenience Stores in the C-2 District	Approved	December 10, 2015

## **MEETINGS AND WORKSHOPS**

### ***Town Council Meetings:***

January 8	April 9	June 18	November 12
January 22	April 23	July 16	November 19
January 31	April 29, 30	August 6	December 10
February 12	May 7	August 27	
February 26	May 14	September 10	
February 27	May 28	September 17	
March 12	June 4	October 8	
March 26	June 11	October 22	

### ***Planning Commission Meetings:***

January 7, 22	April 1, 15	July 1, 15	October 7, 21
February 4, 18	May 6, 20	August 6, 19	November 4, 18
March 4, 18	June 3, 17	September 2, 16	December 2, 16

***(We're In!) Business & Tourism Committee Meetings:***

January 7	May 6	September 2
February 4	June 3	October 6
March 4	July 1	November 3
April 1	August 6	December 1