**Town of Lovettsville Tree Advisory Board**

Meeting Minutes

July 25, 2019

1. **Call to Order/Welcome/Introductions**

Town Planning Director and Zoning Administrator Joshua Bateman called the meeting to order at 7:30 pm at the Lovettsville Town Office located at 6 East Pennsylvania Avenue in Lovettsville, Virginia. He welcomed everyone in attendance.

The members in attendance were Matt Schilling, Betty Hedges, Timothy Bowers and Joseph Neiberger. Hugh Whitehead and Bob Custard were absent. Town Planning Director and Zoning Administrator Joshua Bateman was also present.

1. **Public Comment**

There was no one from the public in attendance. Therefore, there were no public comments.

1. **Additions/Deletions/Modifications to the Agenda**

Mr. Bateman asked if there were any modifications to the agenda. There were none.

1. **Approval of Minutes**

The minutes of July 11, 2018 were presented for approval. Upon a motion from Mrs. Hedges, seconded by Mr. Bowers, the minutes were approved on a unanimous vote.

1. **Discussion Items**
	1. Town Tree Planting and Maintenance Activities
		1. Town Green – Tree removal, pruning and planting activities/schedule

Mr. Bateman presented on pruning of the overcup oaks on the Town Green and tree planting in the landscape beds where the lindens were recently removed. Mr. Bateman said that the Town only has enough budget to prune about half of the oaks this year, so the other half would have to wait until next year before the Town moves on to pruning the maples on the inside of the exterior sidewalks. The Board recommended planting serviceberries or fringe trees in the landscaping beds.

* + 1. Town Office – Pruning of Box Elder at front corner of property

Mr. Bateman discussed the recent pruning of the large box elder at the front corner of the Town Office property and potential removal of one or more of the large walnuts behind the current office trailer to make room for a larger modular building.

* + 1. Other Town Properties – Upcoming tree maintenance activities

The Board discussed recent tree pruning and removal to provide unobstructed access to the Town’s Kingsridge Well and Well No. 4. The Board also discussed planting native shrubs on the Town-owned property at the northeast corner of West Broad Way and Cooper Run Street.

1. **Information Items**

There were none.

1. **Next Meeting**

Mr. Bateman indicated that he would contact the Board members about meeting again in the fall.

1. **Adjournment**

The meeting was adjourned at 8:15 PM.